

**Tri Municipal Leisure Facility Corporation Board Meeting**  
**November 25, 2021**  
**Holiday Inn Express (Tri Village Room)**

**ADOPTED**

**Present**

Daniel Beaton	Chair, Public Rep, City of Spruce Grove
Jerry George	Vice-Chair, Public Rep, Town of Stony Plain
Pat Hansard	Town of Stony Plain
Erin Stevenson	City of Spruce Grove
Brenda Buchko	Public Rep, Parkland County
Todd Haist	Public Rep, Town of Stony Plain

**Absent**

Sally Kucher-Johnson	Parkland County
Vacant	Public Rep, City of Spruce Grove
Vacant	Public Rep, Parkland County

**Others Present**

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Candace Westeroth	Marketing & Communications Specialist, Recording Secretary

**CALL TO ORDER**

Call to Order

D. Beaton called the November 25, 2021 board meeting to order at 6:00 PM.

**ADOPTION OF AGENDA**

01/11/2021  
Adoption of Agenda

Moved by P. Hansard that the Board of Directors adopt the November 25, 2021 Meeting Agenda as amended.

CARRIED

Motion: 2021-52

**ADOPTION OF MINUTES**

02/11/2021  
Adoption Minutes of Meeting

Moved by J. George that the Board of Directors adopt the October 21, 2021 Minutes as amended.

CARRIED

Motion: 2021-53

**BUSINESS**

03/11/2021  
Item 4.1 Introductions

**4.1 Introductions**

L. Richer introduced Councilors Stevenson and Hansard. The Board of Directors introduced themselves to the new members.

**4.2 Board Election Process**

04/11/2021  
Item 4.2 Board Election Process

L. Richer presented the proposed election process for board members.

Motion: 2021-54

Moved by E. Stevenson that the Board of Directors formally approve the election process as presented.

CARRIED

**4.3 Appointment of Officers**

05/11/2021  
Item 4.3 Appointment of Officers

Board Election for Chair and Vice-Chair positions.

D. Beaton made first call for nominations for position of Chair. B. Buchko nominated J. George, he accepted. D. Beaton made second and third call, no further nominations.

D. Beaton made first call for nominations for position of Vice-Chair. J. George nominated B. Buchko for Vice-Chair. D. Beaton made second and third call, no further nominations.

Election Results (By Acclamation):

Chair: Jerry George

Vice-Chair: Brenda Buchko

Motion: 2021-55

Moved by J. George that the Board of Directors accepts, as per the Part Nine Agreement, the appointment of the Chair and Vice-Chair positions per the outcome of the election proceedings.

CARRIED

Motion: 2021-56

Moved by J. George that the Board of Directors appoints Lenny Richer as the secretary to the Board.

CARRIED

Motion: 2021-57

Moved by J. George that the Board direct TLC Administration to delete all voting data at the end of the meeting and that the information shall not be disclosed at any time.

CARRIED

### **INFORMATION**

06/11/2021  
FI: GM Update

#### **5.1 GM Update**

L. Richer presented the GM Update for information.

07/11/2021  
FI: Department Update

#### **5.2 Department Updates**

K. Sadek presented the Financial Update for information.

08/11/2021  
FI: Action Log

#### **5.3 Action Log**

L. Richer presented the Action Log for information.

09/11/2021  
FI: Forward Planning

#### **5.4 Forward Planning**

L. Richer presented the Forward Planning document for discussion on upcoming dates.

10/11/2021  
FI: Scholarship Update

#### **5.5 Scholarship Update**

K. Sadek presented the Scholarship Update for information.

Motion: 2021-58

Moved by T. Haist that the board accepts Items 5.1-5.5 as information.

CARRIED

11/11/2021  
IN-CAMERA: 7:18 PM

### **IN-CAMERA**

Moved by E. Stevenson that the Board of Directors move in-camera discuss personnel updates.

Motion: 2021-59

CARRIED

#### **6.1 Public Board Member Update**

#### **6.2 Personnel Update**

Moved by J. George that the Board of Directors move out of in-camera.

12/11/2021  
OUT OF IN-CAMERA: 7:54 PM

CARRIED

Motion: 2021-60

Moved by J. George that the Board of Directors appoint E. Stevenson, T. Haist and B. Buchko to the Spruce Grove Public Member Selection Committee and select a representative to recommend to the City of Spruce Grove.

CARRIED

Reporting In and Out

**REPORTING IN AND OUT**

K. Sadek

- Reminder to hand in your completed board forms.

D. Beaton

- Excited about the new board members and the 2022 Board of Directors.

P. Hansard

- Pass.

J. George

- Idea to profile Board Members on our social media.
- Hats off to TLC staff and Lenny.

B. Buchko

- TLC seems busy, so that's great news!
- Likes the Pancakes with the GM idea and wants to explore further what we can do to reconnect with staff.

E. Stevenson

- Big things happening at the COSG:
  - redeveloping the Municipal Development Plan
  - redoing policies for the City
  - Strategic Planning in January

T. Haist

- Suggested that the Board consider doing a Board Member meet and greet with the staff.
- Excited to see so many people again at the TLC.

**ADJOURNMENT**

Adjournment

Moved by B. Buchko that the Board of Directors adjourns the November 25, 2021 Board Meeting.

Motion: 2021-61

Meeting adjourned at 8:15 PM.



Daniel Beaton, Chair

---