

October 6th, 2021

His Worship & City Council
City of Spruce Grove
315 Jespersen Ave.
Spruce Grove AB T7X 3E8

Dear Mayor Houston and City Council,

On Thursday September 30th, 2021, the Spruce Grove City Centre Business Association (CCBA) held its Annual General Meeting.

Please find the following attachments as per City Centre BIA Bylaw C-966-16. It is my understanding that the department of Economic and Business Development will require these as part of various RFD processes to City Council. Thank you for another great year of collaboration and partnership. We look forward to coming as a delegation later next month.

Please accept the attached Board of Directors, as voted in by our membership, and the proposed 2022 Budget for your consideration.

Please contact us should you have any questions or require further documentation.

Sincerely,

Angela Regier Cubos

Angela Regier Cubos
President, Spruce Grove City Centre Business Association
780-904-3076 c.

cc. Mr. Dean Screpnec, City Manager
cc. Mr. Dave Walker, Manager, Economic and Business Development



@SpruceGroveCityCentre



@SGcitycentre



@SpruceGroveCC

Spruce Grove City Centre Business Association

– 2022 Board of Directors –

Position	Name	Business
1. President	Angela Regier Cubos	Back on Track Chiropractic
2. Vice President	Sharon Yeast	Gifts and Gadgets
3. Treasurer	Dr. Ron Haines	Evergreen Family Dental
4. Secretary	Mandy Kenworthy	Jack's Drive-In
5. Past President	N/A	
6. Director	Victor Moroz	Metro Horizon Corp.
7. Director	Pauline Chomyszyn	Laberge Engraving
8. Director	Joseph Boros	Elation Glass & Vape
9. Director	Kirsten McOuat	Ward School of Dance
10. Director	Amanda Wilhauk	Wilhauk Beef Jerky
11. Director	Alana Tollenaar	Backyard Birds Nature Shop
12. Director	*Noted Below	The City of Spruce Grove
13. Chamber of Commerce	Melissa Johnson	Greater Parkland Regional Chamber of Commerce

* City Councils representative will be confirmed/appointed once the committee assignments are approved following the election, our current representative is Councillor Erin Stevenson with Councillor Michelle Gruhlke as the alternate.



Initial



@SpruceGroveCityCentre



@SGcitycentre



@SpruceGroveCC

INCOME	Amount
2022 BIA Levy	\$32,000
Event Revenue	10,000
Advertising, Sponsorships, Other	\$5,000
Grant Funding (Community Funding)	\$10,000
Total	\$57,000
EXPENSES	
Phone/Internet	\$2,000
Rent	\$7,800
Office Staff	\$22,000
Office Expense	\$1,400
Conference/Workshops	\$1,000
Audit	\$3,200
Bookkeeping	\$1,000
Insurance	\$2,300
Communications & Marketing	\$2,500
Website, Software, Business Directory	\$2,000
Event Expense	\$7,000
Event Contract Position	\$0
Group Volunteer Honoraria	\$3,000
Storage	\$600
Memberships	\$500
Miscellaneous	\$700
Total	\$57,000
Profit/Loss	+ 0



Initial



@SpruceGroveCityCentre



@SGcitycentre



@SpruceGroveCC