

***Meridian Housing Foundation Board Of Directors  
Regular Board Meeting Minutes  
Via Zoom  
September 30, 2021***

**PRESENT:** Chairman Councillor Judy Bennett, Town of Stony Plain  
Vice Chairman Councillor Chantal McKenzie, City of Spruce Grove  
Councillor John McNab, Parkland County

**STAFF:** Lori-Anne St. Arnault, Executive Director  
Virginia Mayer, Recording Secretary  
Doreen Engelhardt, Controller

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*Members At Large: Jopie Belder, Yvan Boutin, Randy Dubord (Observers)*

**1. Call To Order**

The Chairman called the Board Meeting of September 30, 2021 to order at 1:00 pm.

**2. Addition To / Adoption Of Agenda**

**RESOLUTION #065/2021**

**Moved by** Councillor Chantal McKenzie, to adopt Meridian Housing Foundation agenda as presented.

**Carried Unanimously**

**3. Minutes**

**RESOLUTION #066/2021**

**Moved by** Councillor John McNab to accept the September 03, 2021 regular board meeting minutes as presented.

**Carried Unanimously**

**4. Reports of Officers, Board, Standing Committees**

- Executive Director Report
- Resident Wait List
- Correspondence  
(none)

**RESOLUTION #067/2021**

**Moved by** Councillor Chantal McKenzie that the board received and filed all Report items as presented.

**Carried Unanimously**

## **5. Reports of Special Committees**

### **5.1 Capital Campaign Report**

- Capital Campaign amount raised as of September 30, 2021 is \$ 223,792.00
- Administration is purchasing items for donation naming opportunities along with furniture and blinds etc. to complete the building.
- Tours were given to the Capital Campaign Committee.

## **6. Unfinished Business and General Orders**

### **6.1 Folkstone Manor**

- Executive Director Lori-Anne St. Arnault provided the board with an update on Folkstone Manor.
- Tenants have started to move into Folkstone Manor on September 27, 2021.
- Jen-Con continues to work on the deficiencies list provided by the Meridian Housing Foundation.
- Meridian Housing Foundation grand opening for Folkstone Manor has been postponed due to rise in COVID numbers, plans are to revisit a date when numbers decline.

### **6.2 Spruce Grove Lodge / Business Case**

- Administration continues to create a power point to bring awareness and history of Meridian Housing Foundation. The power point will be used along with a presentation from Colliers Project Leaders when presenting to Mayor's and council of member municipalities.

### **6.3 Meridian Housing Foundation Office Space**

- All bid submissions must be handed in by October 6, 2021 @ 2:00pm for the renovations of office space. All interested contractors have completed site visits.
- The project will be awarded on October 18, 2021.

## **7. New Business**

### **7.1 7.1 Meridian Housing Foundation 2022 Budget**

#### **RESOLUTION #068/2021**

**MOVED** by Councillor Chantal McKenzie to accept the Meridian Housing Foundation 2022 Whispering Waters Manor budget as presented, with an increase of \$15.00 to parking/scooter fee and an increase of \$ 50.00 to rents. Parking/scooter will be \$ 40.00 per month and rents will be \$ 1435.00 per month. Effective January 1, 2022.

**Carried Unanimously**

### **7.2 Forest Ridge Place 2022 Budget**

#### **RESOLUTION #069/2021**

**MOVED** by Councillor John McNab to accept the Forest Ridge Place 2022 budget as presented, with an increase of \$15.00 to the package and an increase of \$15.00 to parking/scooter. Package will be \$720.00 for a single person and \$1080.00 for couples. Parking/scooter will be \$ 40.00 per month. Effective January 1, 2022.

**Carried Unanimously**

### **7.3 Self-Contained 2022 Budget**

#### **RESOLUTION #070/2021**

**MOVED** by Councillor Chantal McKenzie to accept the Self-Contained 2022 budget as presented with an increase of \$15.00 to parking/scooter. Parking/scooter will be \$40.00 per month. Effective January 1, 2022.

**Carried Unanimously**

7.4 Affordable Housing 2022 Budget

**RESOLUTION #071/2021**

**MOVED** by Councillor John McNab to accept the Affordable Housing 2022 budget as presented with no increases to services or rent for Park View Manor for 2022.

**Carried Unanimously**

**RESOLUTION #072/2021**

**MOVED** by Councillor Chantal McKenzie to accept Folkstone Manor 2022 budget as presented.

**Carried Unanimously**

**8. Closed Session**

**RESOLUTION #073/2021**

**MOVED** by Councillor John McNab that the board moves into closed session at 3:48 pm.

**Carried Unanimously**

**RESOLUTION #074/2021**

**MOVED** by Councillor Chantal McKenzie that the board moves out of closed session at 4:21 pm.

**Carried Unanimously**

**RESOLUTION #075/2021**

**MOVED** by Councillor John McNab that the Executive Director Lori-Anne St. Arnoult's contract renewal be executed as discussed in closed session.

**Carried Unanimously**


**9. Date, Time And Place Of Next Meeting**

Next board meeting will be determined.

**10. Adjournment**

The Chairman, Councillor Judy Bennett declared the meeting adjourned at 4:28 pm.

These minutes were approved on the 1 day of Nov, 2021.

  
Chairman of the Board

  
Vice-Chairman