

THE CITY OF SPRUCE GROVE

BYLAW C-1175-21

2022 FEES AND CHARGES BYLAW

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000 cM-26, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, under the authority of the *Municipal Government Act*, RSA 2000 c M-26, a municipality may impose penalties for unpaid taxes in the current year and in other years;

AND WHEREAS, penalties for unpaid business improvement area taxes are dealt with separately under the Business Improvement Area Bylaw;

AND WHEREAS, under the authority of the *Municipal Government Act*, RSA 2000, c M-26 and amendments thereto, a municipality has the power to enact bylaws for the purpose of operating a public utility;

AND WHEREAS, under the authority of the *Municipal Government Act*, and amendments thereto, the Council has the power to enact for the enforcement of bylaws including the imposition of fines and penalties;

AND WHEREAS, the City of Spruce Grove wishes to establish, in a bylaw, certain fees, charges, fines and penalties;

NOW THEREFORE, the Council for the City of Spruce Grove, duly assembled, hereby enacts as follows:

1. BYLAW TITLE

- 1.1. This bylaw is called the “2022 Fees and Charges Bylaw”.

2. GENERAL

- 2.1. All references in this bylaw shall be read with such changes in number and gender as may be considered appropriate according to whether the reference is made to a male or female, or a corporation or partnership.
- 2.2. Every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

- 2.3. If further clarification of a Cemetery related definition is required, reference is to be made to the Cemetery Bylaw C-1056-18.

3. DEFINITIONS

- 3.1. "Act" means the *Municipal Government Act*, RSA 2000 cM-26, any regulations thereunder, and any amendments or successor legislation thereto.
- 3.2. "Adult" means anyone 18 years old and above.
- 3.3. "Ash Plot" means a subdivided portion of the Cemetery intended for the burial of up to two (2) urns.
- 3.4. "Arc" means a regional electronic fare payment used by transit agencies in Spruce Grove, St. Albert, Strathcona County, Fort Saskatchewan, Leduc, Beaumont, and Edmonton. Passengers use an Arc card to tap on and off at electronic card readers on buses and at LRT stations. Monthly fare capping places a limit on the maximum amount a customer would pay for trips on monthly periods of travel. Once the monthly cap is reached no fare is charged for the remainder of that month.
- 3.5. "Cemetery" means those City-owned lands set apart for the burial of dead human remains or cremated human remains, including structures, legally described as:

Plan 952 3087

Lot 2

CONTAINING 3.26 HECTARES (8.06 ACRES) MORE OR LESS

EXCEPTING THEREOUT:

A) PLAN 0525010 ROAD 0.04 HECTARES (0.10 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

- 3.6. "City" means the City of Spruce Grove.
- 3.7. "Columbarium" means a secure structure within the Cemetery containing Niches for the placement of cremated human remains.
- 3.8. "Commuter Fare" means an Inter-municipal fare travelling between Spruce Grove, Parkland County and Edmonton with no transferability to Edmonton Transit Service.

- 3.9. "Council" means the Mayor and Councillors duly elected pursuant to the provisions of the *Local Authorities Election Act*, RSA 2000 cL-21.
- 3.10. "Customer" means a person, firm, partnership, corporation, or organization who has entered into a Service Account with the City for the supply of utility services, or who is the Property Owner or Tenant of any Property connected to or provided with a utility.
- 3.11. "Disconnection" means the physical severing of a Water Utility service, or where services cannot be physically severed, an account can be deemed disconnected when a disconnection notice is delivered.
- 3.12. "Disinterment" means the authorized removal of dead human remains or cremated human remains from the Cemetery.
- 3.13. "Eco Centre" means the City of Spruce Grove Recycling Facility.
- 3.14. "Flat Marker" means a monument set flush with the ground, constructed of granite, marble or bronze, that identifies the interred person.
- 3.15. "Garbage" means discarded non-recyclable and non-organic material or waste of any kind which is permitted to be disposed of through the solid waste management systems as provided by the City.
- 3.16. "Headstone" means a structure made of commercial grade granite, marble, stone or bronze erected on a Foundation set flush with the ground that identifies the interred person.
- 3.17. "Interceptor" means a receptacle that is installed to prevent oil, grease, sand or other material from entering the City's sewerage system and storm sewer system.
- 3.18. "Integrated Pass" means a pass which entitles user to full access to the Spruce Grove Commuter service with transferability to the Edmonton Transit Service.
- 3.19. "Interment" means, in a manner prescribed by the Cemeteries Act, RSA 2000 c C-3 or Cemetery Bylaw C-1056-18, placing dead human remains in a suitable container underground or within a Niche in the Cemetery.
- 3.20. "Interment Rights" means any purchased right to a Niche, Ash Plot or Plot and any associated right to have the City:
 - a. open, prepare and close a Grave or Niche for Interment purposes; or
 - b. prepare a Grave or Niche for Disinterment; or
 - c. approve the installation and inscription of a Headstone, a Flat Marker or a Niche cover.

- 3.21. "Large Customer" means a Utility Customer with a water service greater than or equal to one (1) inch in diameter, or, a Small Customer with multiple meters less than one (1) inch in diameter if the Utility Customer is not-for-profit, and they deliver affordable housing, and they occupy a single parcel of land, and they have a private storm network that provides storage on the property prior to entering the City's storm network.
- 3.22. "Local Fare" means a fare travelling within the City of Spruce Grove and between Spruce Grove and Stony Plain.
- 3.23. "Meter" means Meters and all other equipment and instruments supplied and used by the City to measure or calculate the amount of water consumed on a Property serviced by the City Water Utility system.
- 3.24. "Monument Compliance Permit" means a permit issued to authorize the installation and inscription of a Headstone, a Flat Marker or a Niche cover.
- 3.25. "Niche" means a space in a Columbarium where an urn is stored.
- 3.26. "Opening and Closing" means the act of interring a casket or urn.
- 3.27. "Organic Waste" grass clippings, leaves, garden waste, house and garden plants, shrubbery and tree limbs, sawdust, wood shavings, kitchen food waste and any other material of organic origin as designated by the City and identified on the City of Spruce Grove website..
- 3.28. "Overstrength" means Wastewater released to the sanitary sewer that is higher in concentration for one or more constituent concentrations defined by the Alberta Capital Region Wastewater Commission's Wastewater Bylaw.
- 3.29. "Plot" means a subdivided portion of the Cemetery used for Interment purposes.
- 3.30. "Proof of Payment Area" means an area in which Proof of Payment is required and includes the interior of transit vehicles. A passenger in a Proof of Payment Area must have a valid Proof of Payment in their possession for their entire trip. A passenger must also present valid Proof of Payment when requested to do so by a law enforcement officer, a transit inspector or the operator of a transit vehicle.
- 3.31. "Prohibited Waste" includes matter designated as Prohibited Wastes by the Alberta Capital Region Wastewater Commission.
- 3.32. "Property" means a parcel of land including any buildings.
- 3.33. "Property Owner" means the registered owner of Property in the City.

- 3.34. "Rates" means the tariff of charges for services as set out in Schedules A, B, C and D hereto.
- 3.35. "Service Account" means an agreement between a Customer and the City for the supply of Utility Services which is non-transferable. A Service Account is considered active while Utility Services are being provided.
- 3.36. "Service Valve" means the valve on a water service pipe, located on or close to the property line, which is used to isolate the Property's water service from the rest of the City's Water Utility system.
- 3.37. "Small Customer" means a Utility Customer with a water service less than one (1) inch in diameter and does not qualify to be considered a Large Customer.
- 3.38. "Stormwater" means surface runoff and uncontaminated water when discharged to the storm sewer system from foundation, roof and underground drains, weeping tile, and groundwater.
- 3.39. "Storm Sewer" or "Storm Sewer System" means the works provided for the acceptance, collection, transmission, storage, treatment and disposal of stormwater, or any one or more of them, as well as any related services, not limited to surface runoff and service connections.
- 3.40. "Stormwater Utility Fee" means the fee charged to Property Owners to manage the Storm Sewer System.
- 3.41. "Student" means a Full Time Student, with a valid Student ID.
- 3.42. "Tenant" means:
- a. A person who is permitted by the Property Owner to occupy a Property under a tenancy agreement;
 - b. A person who is permitted to occupy a Property under an assignment or sublease of a tenancy agreement to which the Property Owner has consented; or
 - c. An heir, assignee or personal representative of a person referred to in 2.33(a) or 2.33(b) above.
- 3.43. "Tribute Bench" means a park bench that is installed, owned and maintained by the City and approved for inclusion in the Community Tribute Program.
- 3.44. "Tribute Tree" means a tree purchased and installed by the City on behalf of an applicant.

- 3.45. "UPass" means a transit pass issued by participating post-secondary institutions where the student pays a fee as part of their tuition for the validation on a student identification.
- 3.46. "Utilities" and "Utility Services" mean and include, as the context may require:
- a. The supply of water;
 - b. The provision of Wastewater collection and treatment; and
 - c. The provision of waste management services including Garbage collection and disposal, Organic Waste collection, and recycling services.
 - d. The provision of Storm Sewer services including acceptance, collection, transmission, storage, treatment and disposal of Stormwater.
- 3.47. "Wastewater" means sewage or a combination of water carried wastes from all properties in the City including without limiting the generality of the foregoing, residences, business buildings, institutions, and industrial establishments.
- 3.48. "Water Utility" means the system of water works owned and operated by the City and all accessories and appurtenances thereto.
- 3.49. "Youth" means anyone between ages 6 – 17 year old.

4. APPLICATION

- 4.1. This bylaw establishes Rates, fees and charges for certain goods and services provided by the City, and provides for the imposition of fines and penalties for certain offences and unpaid taxes.

5. ADMINISTRATIVE FEES AND TAX PENALTY

- 5.1. The fees payable by persons accessing administrative services are those fees set out in Schedule A.
- 5.2. All taxes remaining unpaid after June 30th of the year they are levied are subject to a penalty applied on the 1st day of July, September and November at a non-compounding rate as set out in Schedule A.
- 5.3. All taxes remaining unpaid after December 31st of the year they are levied are subject to a penalty applied on the 1st day of January and March at a compounding rate as set out in Schedule A.

- 5.4. When a signed tax agreement is in place and the customer has not defaulted on the tax agreement, no further penalties will be charged on arrears taxes.

6. ASSESSMENT COMPLAINTS

- 6.1. The fees payable by persons wishing to make an assessment complaint or be involved as a party in a hearing by an assessment review board are those fees set out in Schedule A.
- 6.2. Any complaint filing fee must be refunded to the complainant if:
- a. A complainant withdraws a complaint on agreement with the assessor to correct any matter or issue under complaint; or
 - b. The assessment review board makes a decision in favour of the complainant; or
 - c. The assessment review board makes a decision that is not in favour of the complainant, but on appeal the Court of Queen's Bench makes a decision in favour of the complainant.

7. ASSESSMENT INFORMATION

- 7.1. The fees payable by persons accessing assessment information are those fees set out in Schedule A.
- 7.2. Under Section 299 of the Act, an assessed person may request, in the prescribed manner, sufficient information to show how the City Assessor prepared the assessment of that person's Property. Processing fees and photocopying charges may apply.
- 7.3. Under Section 300 of the Act, an assessed person may request, in the prescribed manner, a summary of assessment of any assessed Property in the municipality without conflicting with the requested assessed person's right to confidentiality. Processing fees and photocopying charges may apply.

8. REQUEST FOR INFORMATION

- 8.1. Requests for information that do not fall under Sections 299 and 300 of the Act or the *Freedom of Information and Privacy Act*, RSA 2000 c F-25 as amended, but do require City staff effort to locate, retrieve, reproduce or otherwise process shall be billed to the applicant at the rates established under Schedule 2 to the *Freedom of Information and Protection of Privacy Regulation*, A.R. 186/2008, as amended.

9. UTILITY SERVICES FEES

9.1. Utility Fees

- a. Utility Service Rates are set in accordance with regulations and standards established by the Alberta Utilities Commission. The fees, fines and penalties payable by persons accessing utility services are those fees set out in Schedule B.
- b. In addition to fees established under clause 8.1(a) above, the monthly fees payable by a Customer where sewage from that Customer's Property contains one or more constituents that exceed specified Overstrength limits are those fees set out and adjusted from time to time by the Alberta Capital Region Wastewater Commission. Customers and other offending parties, such as those who gain access to the sewer system through public manholes, shall also be responsible for costs related to obtaining samples and testing for Overstrength sewage. Such costs shall be considered a debt owing to the City.
- c. The City may provide custom utility services, at the request of the Customer, on a cost-recovery basis. The fees payable by persons accessing these services are those fees set out Schedule B.
- d. A Stormwater Utility Fee shall be imposed on all Property Owners in the City in accordance with Schedule B. Fees were established based on average lot size and an estimate of impervious area for a Customer class. The Customer classes consist of a Small Customer and Large Customer.

9.2. Obtaining Utility Services

- a. A Customer wishing to obtain Utility Services from the City must contact the City to arrange for the establishment of services. In the absence of an application deemed acceptable by the City, a utility service will be placed in the Property Owner's name.
- b. The City may refuse to supply Utility to:
 - (i) A Customer who has an outstanding utility account balance with the City; or
 - (ii) A Tenant who has had Utility Services disconnected for non-payment three times after January 1, 2010; or

- (iii) A Tenant at a Property where three previous Tenants of the same landlord have an outstanding utility balance. The charges must have been levied after January 1, 2010.
- c. The Customer shall be responsible for all utility charges levied against the account until the City is notified of account closure.
- d. Should the Customer wishing to obtain Utility Services be a Tenant, rather than the Property Owner, the following additional conditions apply:
 - (i) A non-interest bearing deposit, as outlined in Schedule B, must be submitted with a completed application form. The deposit may be applied by the City at any time to any outstanding amount, or will otherwise be held by the City and applied to the final account, with any excess amounts returned to the Customer; and
 - (ii) A copy of the lease agreement must be submitted with a completed application form; and
 - (iii) The Tenant's written authorization to release information about utility account payments to the Property Owner must be included with a completed application form; and
 - (iv) The Property Owner shall be responsible for the division of utility fees between Tenants.

9.3. Billing and Overdue Accounts

- a. Utility billing shall be issued on a monthly basis.
- b. The City shall bill Property Owners a Stormwater Utility Fee using a utility bill that includes the billing for Stormwater Utility Fees with the charges for other Utilities supplied to the Property Owner. Where a property is Tenant occupied, the Property Owner will receive a separate utility bill for the Stormwater Utility Fee.
- c. A utility bill shall be presumed received:
 - (i) Seven (7) days from the date of mailing if mailed to an address in Alberta; or
 - (ii) Fourteen (14) days from the date of mailing if mailed to an address outside Alberta.
- d. The City shall maintain the following utility collection process:
 - (i) Utility charges are due upon receipt of the utility bill.

- (ii) Twenty-one (21) days after mailing of the utility bill, the penalty for late payment shall be levied.
 - (iii) Thirty-five (35) days after mailing of the utility bill, the City shall have the right to deliver a disconnection notice to the site if utility arrears are \$100 or more.
 - (iv) Three (3) business days after delivery of the disconnection notice, the City shall have the right to disconnect utility services to a site if utility arrears are \$100 or more.
 - (v) Upon Disconnection, the City shall levy charges for Disconnection of Utility Services and for an additional Tenant's deposit, if applicable, in accordance with Schedule B.
 - (vi) Applicable utility charges shall continue to be levied after services have been disconnected.
 - (vii) Alternative collection procedures may be authorized by the City Manager.
- e. The City shall have the right to discontinue providing Utility Services to those sites with overdue accounts.
 - (i) A notice shall be mailed to a Property Owner when a disconnection notice is delivered to a Tenant site.
 - (ii) A previous Tenant's utility arrears are not required to be paid in order to open an account in the name of the Property Owner.
- f. At the discretion of the City, as provided for under Section 553(1) of the Act, any outstanding utility account balance may be transferred to the property tax account of the utility service site, if the utility account is in the Property Owner's name.
- g. Once services have been discontinued or disconnected, the outstanding utility account balance and reconnection service charge specified in Schedule B must be paid prior to the City re-establishing service to the Customer to which service has been discontinued. At the discretion of the City, a reasonable payment plan may be accepted.

9.4. Termination of Utility Services by Customer

- a. To terminate Utility Services, a Customer must submit written authorization to the City including a possession transfer date and forwarding address. A final reading will be taken and the Customer is required to pay the final bill. Where written

authorization to terminate Utility Services is not provided, and a final reading is not performed, the City reserves the right to estimate charges on a per diem basis for billing to the previous Customer and the new Customer.

9.5. Termination of Utility Services by City

- a. The City may discontinue the supply of all Utility Services for any of the following reasons:
 - (i) Non-payment of any utility accounts;
 - (ii) To accommodate repairs to any part of the distribution system;
 - (iii) Lack of water supply;
 - (iv) Where in the opinion of the City, leakage on private Property constitutes a waste of water;
 - (v) Inability of the City to obtain access to a Property to read, repair, replace, or perform maintenance on any Meter after seven (7) business days following posted notice on site for access to the Property Owner and Customer;
 - (vi) Failure by, or refusal of, a Customer to comply with any provision of this bylaw or the Municipal Utility Services Bylaw.
 - (vii) Failure by, or refusal of, a Customer to comply with any provisions of the *Safety Code Act*, RSA 2000 c S-1, as amended and *Building Code Regulation*, A.R. 31/2015, as amended, or any provincial acts and regulations;
 - (viii) Where the Customer is a Tenant, at the Property Owner's written request to have the services discontinued. The request must state that the *Residential Tenancies Act*, SA 2004, c R-17.1 as amended will not be violated if service is terminated; or
 - (ix) In any other case provided for in this bylaw or the Municipal Utility Services Bylaw;

and in such event, the City, its officers, employees or agents shall not be liable for any damages of any kind from such discontinuance of service.

10. CEMETERY SERVICES AND COMMUNITY TRIBUTE PROGRAM

- 10.1. Cemetery and Community Tribute Program fees shall be collected upon booking for services or goods. Fees and fines are those outlined in Schedule C.
- 10.2. Terms and conditions of Cemetery and Community Tribute Program services shall be established by bylaw or City policy.

11. TRANSIT SERVICES

- 11.1. The fees payable by persons accessing transit services are those fees set out in Schedule D.
- 11.2. The Transportation Master Plan is the foundation of the transit growth strategy.

12. SEVERABILITY

- 12.1. Every provision of this bylaw is independent of all other provisions and if any provision is declared invalid by a Court, then the invalid provisions shall be severed and the remainder provisions shall remain valid and enforceable.

13. EFFECTIVE DATE

- 13.1. This bylaw shall come into force and effect January 1, 2022.

First Reading Carried Click here to enter a date.

Second Reading Carried Click here to enter a date.

Third Reading Carried Click here to enter a date.

Date Signed

Mayor

City Clerk

SCHEDULE A - ADMINISTRATIVE FEES AND TAX

	2021	2022
GENERAL		
General Administration Fee	\$25.00	\$25.00
Photocopy or Fax (per page)	\$1.00	\$1.00
COMMUNITY SERVICES		
Electronic Billboard Advertising (incl. GST)	\$40.00	\$40.00
FINANCIAL		
Returned Cheque	\$36.00	\$36.00
Customer Account Summary	\$50.00	\$50.00
Payment Transfer Fee (First occurrence waived)	\$10.00	\$10.00
PROPERTY TAX		
Penalty on all past due amounts	2.50%	
Penalty on past due current levies (non-compounding rate applied on the 1 st day of July, September and November)		4.50%
Penalty on arrears (compounding rate applied on 1 st day of January and March)		7.00%
Assessment Roll Inspection (first 1/2 hr.)	\$0.00	\$0.00
Assessment Roll Inspection (per 1/2 hr.) (After first 1/2 hour)	\$15.00	\$15.00
Mortgage Administration Fee (per tax roll)	\$15.00	\$15.00
Tax Certificate	\$36.00	\$36.00
ASSESSMENT COMPLAINT FEES		
Residential (3 or fewer dwellings and farm land)	\$50.00	\$50.00
Residential (4 or more dwellings)	\$650.00	\$650.00
Non-residential	\$650.00	\$650.00
Tax Notices	\$30.00	\$30.00
Equalized Assessments	\$650.00	\$650.00
ASSESSMENT INFORMATION REQUESTS		
S. 299 Request (per roll)	\$25.00	\$25.00
S. 300 Request (per roll)	\$25.00	\$25.00

SCHEDULE B - UTILITY FEES, FINES, AND PENALTIES

	2021	2022
TENANT'S DEPOSIT		
Account opened prior to January 1, 2010	\$125.00	\$125.00
Account opened on or after January 1, 2010	\$200.00	\$200.00
Additional deposit for Customer who has had utility services disconnected or discontinued due to non-payment (after January 1, 2010)		
First Disconnection	\$100.00	\$100.00
Second Disconnection (\$400 total maximum)	\$200.00	\$200.00

WATER AND WASTEWATER SERVICES

Water and Wastewater services (per m ³)	\$6.207	\$6.331
Water to The County of Parkland No. 31 in accordance with Memorandum of Agreement dated October 2 nd , 2002; expiring in 2022 (per m ³)	\$3.573	\$3.645
City of Spruce Grove Bulk Water Station (per m ³)	\$6.207	\$6.331
Rural rate (Cost of water plus 5% administration fee)		\$2.150
Rural Service Fee		\$15.00
Wastewater service supply only (per unit, per month)	\$26.19	\$26.71
Water and Wastewater service for the purpose of new land development for mandatory disinfecting or flushing of new water and sewer prior to placing system into full service (per ha)	\$953.00	\$972.00
Disconnection of utility services	\$75.00	\$75.00
After-hours reconnection of utility services	\$200.00	\$200.00
Request for water Meter test	Actual Cost	Actual Cost

WASTE MANAGEMENT

Household 240-litre black waste cart, blue bag, and Organic Waste collection (per month)	\$28.50	\$28.50
Household 120-litre black waste cart, blue bag, and Organic Waste collection (per month)	\$25.25	\$25.25
Spruce Grove Eco Centre disposal		
Organic Waste (up to 3 m ³ , loads over 3 m ³ not accepted)	\$0.00	\$0.00
Garbage		
Bagged household waste (per bag, up to equivalent of 100L)	\$3.00	\$3.00
1 m ³ (½ level truck box)	\$18.00	\$18.00
2 m ³ (level truck box)	\$36.00	\$36.00
3 m ³ (heaping truck box)	\$54.00	\$54.00

Schedule B cont.

	2021	2022
Small items (per item/over 100L)	\$ 5.00	\$ 5.00
Sofas (one piece, per item)	\$18.00	\$18.00
Love seat (per item)	\$12.00	\$12.00
Chair (per item)	\$10.00	\$10.00
Sofa bed (per item)	\$18.00	\$18.00
Box spring	\$20.00	\$20.00
Mattress	\$20.00	\$20.00
Appliances CFC removal req'd (per item)	\$20.00	\$20.00
Appliances (non-CFC)	\$0.00	\$0.00
Construction Waste (wood, drywall, shingles, etc.)		
1 m3 (½ level truck box)	\$18.00	\$18.00
2 m3 (level truck box)	\$36.00	\$36.00
3 m3 (heaping truck box)	\$54.00	\$54.00
E-waste		
TV, CPU, monitor, etc.)	\$0.00	\$0.00
Blue Bag Recyclables	\$0.00	\$0.00
Metals		
BBQ, shelving, etc.	\$0.00	\$0.00
Cardboard (flattened corrugated only)	\$0.00	\$0.00
Tires		
Passenger tires (up to 39" diameter)	\$0.00	\$0.00
Industrial tires or tires over 39" diameter	Not accepted	Not accepted
Hazardous Waste		
Chemicals, paint, etc.	\$0.00	\$0.00
Propane/Butane Tanks		
Up to 1 lb	\$2.00	\$2.00
Over 1 lb - 30 lbs	\$5.00	\$5.00
Over 30 lbs	Not accepted	Not accepted
STORMWATER UTILITY SERVICES		
Small Customers (per month)	\$7.30	\$11.50
Large Customers (per month)	\$37.20	\$46.00

Schedule B cont.

	2021	2022
CUSTOM SERVICES		
After-hours service call (minimum \$75.00)	Actual cost	Actual cost
Sewerage service line backup investigation deposit	\$600.00	\$600.00
Investigative services where failure or interference are found to lie within Property of the Owner (less \$600.00 deposit)	Actual cost	Actual cost
Investigative services where failure or interference are found to lie within City Property (\$600.00 deposit refunded)	\$0.00	\$0.00
Repair to private utility services using contracted services or City resources	Actual cost	Actual cost
Installation of water Meters (all sizes)	Actual cost	Actual cost
FINES AND PENALTIES		
Late payment penalties for overdue utility accounts (monthly compounding rate)	2.50%	2.50%
Contamination of Truck Fill Station	\$3000.00	\$3000.00
Operation of a Service Valve	\$500.00	\$500.00
Tampering with, interfering with, or obstruction of valves and/or hydrants	\$500.00	\$500.00
Tampering with or damaging water Meter and/or remotes	\$500.00	\$500.00
Bypassing a meter	\$500.00	\$500.00
Release of Prohibited Waste into sewage or Storm sewer system	\$500.00	\$500.00
Failure to produce Interceptor records	\$250.00	\$250.00
Loitering and scavenging at or from Eco Centre	\$100.00	\$100.00
Failure to properly dispose of solid waste materials at the Eco Centre	Actual cost	Actual cost
Failure to vacate the Eco Centre after being directed to do so by the facility attendant	\$100.00	\$100.00
Repeated inclusion of non-organic material in the organic collection	\$100.00	\$100.00
SNOW DUMPING		
Loads up to and including tandem axel truck (per load)	\$40.00	\$40.00
Loads over tandem axel truck (per load)	\$80.00	\$80.00

SCHEDULE C – CEMETERY AND COMMUNITY TRIBUTE PROGRAM

2021

2022

CEMETERY SERVICES

Plot (+ GST)	\$1200.00	\$1200.00
Ash Plot (+ GST)	\$500.00	\$500.00
Columbarium Niche – Levels 1 & 2 (+ GST)	\$1350.00	\$1350.00
Columbarium Niche – Levels 3 & 6 (+ GST)	\$1450.00	\$1450.00
Columbarium Niche – Levels 4 & 5 (+ GST)	\$1550.00	\$1550.00
Opening & Closing – Columbarium (+GST)	\$130.00	\$130.00
Opening & Closing – Casket burial (+ GST)	\$850.00	\$850.00
Opening & Closing – Casket burial - 9' (+ GST)	1000.00	\$1000.00
Opening & Closing – Ash burial (+ GST)	\$400.00	\$400.00
Disinterment – Casket burial (+ GST)	\$850.00	\$850.00
Disinterment – Casket burial - 9' (+ GST)	\$1000.00	\$1000.00
Disinterment – Ash burial (+ GST)	\$400.00	\$400.00
Disinterment – Columbarium (+GST)	\$130.00	\$130.00
Interment Rights transfer (+ GST)	\$30.00	\$30.00
Monument Compliance Permit	\$65.00	\$65.00
Surcharge - Opening & Closing services extending past 4:00 p.m. on weekdays, weekends or statutory holidays (+ GST)	\$360.00	\$360.00

FINES AND PENALTIES

Use of Cemetery for a purpose not related to an Interment	\$250.00	\$250.00
Remaining in the Cemetery outside of posted hours of operation	\$250.00	\$250.00
Engaging in boisterous activity within Cemetery	\$250.00	\$250.00
Operating a vehicle at a speed greater than 20 km/hr within Cemetery	\$250.00	\$250.00
Operating a vehicle within the Cemetery except on a driveway or parking lot	\$250.00	\$250.00
Bringing an animal into the Cemetery except if the animal remains in the vehicle	\$250.00	\$250.00
Disturbing or injuring a tree, shrub or plant growing in the Cemetery	\$250.00	\$250.00
To write upon, mark, scratch or deface any authorized Headstone, Niche, Flat Marker, gate, fence, sign, building or structure within or around Cemetery	\$250.00	\$250.00

COMMUNITY TRIBUTE PROGRAM FEES

Tribute Tree	\$750.00	\$750.00
Tribute Bench (10 year term)	\$500.00	\$500.00

SCHEDULE D - TRANSIT FEES

	2021	2022
COMMUTER FARES		
Cash Fare-Passengers 6+ (1 way)	\$6.25	\$6.25
Passengers 12 years and under (when accompanied by a paying customer)		Free
Ten Ticket Booklet	\$56.00	\$56.00
Youth/Student Monthly Pass	\$100.00	\$100.00
Commuter Monthly Pass	\$135.00	\$135.00
Integrated Monthly Pass	\$197.00	\$197.00
UPass	Free	Free
Arc		\$5.60
LOCAL FARES		
Passengers 6 and up	\$3.00	\$3.00
Passengers 5 and under (with paid passenger)	Free	Free
UPass Holders	Free	Free
Arc		\$3.00
ARC MONTHLY FARE CAPPING		
Monthly Local Cap		\$65.00
Monthly Commuter Cap – Adult		\$135.00
Monthly Commuter Cap – Youth		\$100.00
Monthly Commuter Cap – Student		\$100.00
ARC LIMITED USE MEDIA (LUM) – AVAILABLE AT ARC VENDING MACHINES		
1.5 Hour Commuter Pass		\$6.25
1.5 Hour Local Pass		\$3.00