

**Capital Region Parkland Water Services Commission (CRPWSC)**  
**Minutes of Wednesday, September 8, 2021 Regular Board Meeting**  
**Meeting - 3:00 p.m.**  
**Shikaoi Room/Microsoft Teams**

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**Board Members:** Councilor Phyllis Kobasiuk, Chairperson - Parkland County  
Councilor Jeff Acker, Vice Chairperson - Spruce Grove  
Councilor Justin Laurie - Stony Plain  
Councilor Michelle Gruhlke - Spruce Grove  
Councilor John McNabb - Parkland County

**Absent:** Councilor Eric Meyer - Stony Plain

**Administration:** John Illingworth  
Riley Clark  
Brett Newstead  
Amanda Alwyn-Smith - Recording Secretary

Chairperson Phyllis Kobasiuk called the meeting to order 3:00 p.m.

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| <b>A. AGENDA</b><br>2021-17      | A1 | Moved by Justin Laurie to accept the Agenda as presented.  | Carried  |
| <b>B. MINUTES</b><br>2021-18     | B1 | Moved by Jeff Acker to approve the Minutes of the May 19, 2021 Regular Board Meeting as presented.   | Carried  |
| <b>C. DELEGATIONS</b><br>2021-19 | C1 | N/A  |  |
| <b>D. BUSINESS</b><br>2021-20    | D1 | CRPWSC DRAFT Bylaw 01/2021<br><br>Moved by John McNabb that the Board give first reading to Bylaw 01/2021.<br><br>Moved by Michelle Gruhlke that the Board give second reading to Bylaw 01/2021.<br><br>Moved by Jeff Acker that the Board give unanimous consent to consider Third reading of Bylaw 01/2021.<br><br>Move by Justin Laurie that the Board give third reading to Bylaw 01/2021. | Carried<br><br>Carried<br><br>Carried<br><br>Carried |
| <b>D. BUSINESS</b><br>2021-21    | D2 | WILD Counteroffer for Settlement<br><br>Moved by Justin Laurie that the Board members accept the WILD  |  |

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Counteroffer for Settlement.

Carried

**D. BUSINESS**  
2021-22

D3 Phase 3 - Stony Plain request to supply High Park reservoir

Moved by John McNabb that the Board approve the request from the Town of Stony Plain to provide a supply line to High Park reservoir instead of Meridian Heights reservoir as part of the Phase 3 Capital Project.

Carried

**E. FINANCE**  
2021-23

E1 Statement of Operations as of June 30, 2021

Moved by Jeff Acker that the Board accept the Statement of Operations as of June 30, 2021.

Carried

**E. FINANCE**  
2021-24

E2 CRPWSC 2022 Budget

Moved by Michelle Gruhlke that the proposed 2022 Budget with Revenues of \$11,256,122; Expenses of \$8,177,523; Capital Expenditures of \$10,186,000 and including a water rate of \$2.05/m<sup>3</sup> for members and \$1.54/m<sup>3</sup> for customers be approved.

Carried

**F. INFORMATION**  
**ITEMS**  
2021-25

F1. Commission Manager Update

Moved by Michelle Gruhlke that the Board accept the Managers Update for information.

Carried

**NEXT MEETING**

The next Regular Board meeting of the Capital Region Parkland Water Services Commission is scheduled for Wednesday December 1, 2021.

Chairperson Phyllis Kobasiuk declared the meeting adjourned at 4:17 p.m.

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Chairperson – Councilor Phyllis Kobasiuk

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Commission Manager – John Illingworth