



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Meeting
Friday September 17th, 2021, 09:00 am
Virtual Meeting

Members Present:

Darren McCann
Dave Anderson
Lynn Bidney
Wayne Bokenfohr
Nicole Boutestein
Bill Hamilton
Stuart Houston
Brian Kelly
Ken Mackay
Harold Pawlechko
Rick Smith
Steven vanNieuwkerk

Town of Gibbons
Strathcona County
Town of Bon Accord
Sturgeon County
Town of Morinville
City of Leduc
City of Spruce Grove
City of Fort Saskatchewan
City of St Albert
Town of Stony Plain
Leduc County
City of Beaumont

Members Absent:

Darrell Hollands

Parkland County

Commission Staff & Others

Kate Polkovsky
Paul Krueger
Colleen Moody
Wade Teveniuk
Dwayne Cikaluk

General Manager
Corporate Services Manager
Board Assistant
Regulatory Services Manager
Operations Manager

Call to Order:

Chair McCann called the meeting to order at 09:23 a.m.

Adoption of Agenda

CM69-21

MOVED BY Harold Pawlechko THAT the agenda as distributed be adopted.

CARRIED

Adoption of 2021 08 20 ACRWC Board Meeting Minutes

CM70-21

MOVED BY Nicole Boutestein THAT the minutes of the August 20th, 2021, ACRWC Board Meeting as presented be adopted.

CARRIED

Administrative Reports

CM71-21

MOVED BY Lynn Bidney the Administrative Reports be received for information.

CARRIED

Borrowing Authorization

CM72-21

MOVED BY Dave Anderson THAT the Debenture Borrowing Authorization-Parkland Transmission System Rehabilitation Phase 1

1. THAT for the purpose of constructing the Parkland Transmission System Rehabilitation Phase 1 project that the sum of \$10,000,000 be borrowed from the Province of Alberta by way of debenture on the credit and security of the Commission.
 2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$10,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.
 3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 6% per annum, or the interest rate fixed from time to time by the Province of Alberta, per annum, payable semi annually.
 4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the debenture schedule.
 5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.
 6. THAT the Chairman and General Manager of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
 7. THAT the debentures shall be signed by the Chairman and General Manager of the Commission or their designates.
 8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.
 9. THAT the resolution comes into force on the date it is passed
- CARRIED

Community Engagement Update

CM73-21

MOVED BY Steven vanNieuwkerk THAT the Community Engagement Report be received as information.
CARRIED

Notice of Motion by Brian Kelly That Administration provide a traditional Balance Sheet as a financial update quarterly to the Board.

Communications

CM74-21

MOVED BY Wayne Bokenfohr THAT the ACRWC Board Meeting Structure Verbal Report be received as information.

CM75-21

MOVED BY Brian Kelly THAT the Communications report as presented be received as information.
CARRIED

- a. Correspondence
- b. Reporting In
- c. Reporting Out
- d. Conference Attendance

Adjourn

Chair McCann adjourned the meeting 10:30 a.m.

These minutes approved this _____ day of _____, 2021

ACRWC Board Chairman

General Manager

Recorder:
Colleen Moody
Board Assistant