



## NOTICE OF MOTION

**DATE:** August 23, 2021

**SUBMITTED BY:** Councillor McKenzie

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I give Notice of the following motion:

That Councillors be required to verbally report on the activities of the Committees they are members of at the Council meeting following a Committee meeting.

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Notice of motion process:

In order to bring a proposal before Council, a notice of motion must be given. This is to provide Councillors with some warning so that they are not called upon to consider a matter unexpectedly.

A notice of motion must be given during a council meeting, and a written copy of the notice must be provided to the City Manager. (s.108)

Once notice of a motion is given at a council meeting, the motion as read into the record will automatically appear on the agenda at the next regular Council meeting unless otherwise stated (s.109)

Once the motion is made at the council meeting, it can be debated and voted on. A 'notice of motion' is not debatable, only a motion.

The City Clerk's Office has developed a template for Council's use, and is available to provide support in drafting the motion.