



City of Spruce Grove Library Board Meeting Minutes

March 18, 2025, 7:00 p.m.

Spruce Grove Public Library

Trustees Present:

Jeff Tokar David Oldham Jocie Wilson Adam McArthur Tom Yeo
Jaret Capp Sharon Shuya Teresa Anderton Ashley French Shelley McDonald

Also, Present: Melanie Hilchie, Assistant Director; Tiffany Gamboa, Board Secretary

Regrets: Leanne Myggland- Carter, Director of Library Services

1. Call the Meeting to Order

A. McArthur to call the meeting to order at 7:00PM and J. Capp read SGPL's Treaty 6 Land Acknowledgement.

2. Introductions of Guests

No guests were present at this meeting.

3. Approval February 19,2025 Meeting Minutes

19L-25 S. Shuya **MOVED** that the February minutes be approved as presented.

CARRIED

4. Approval of Agenda

20L-25 T. Yeo **MOVED** that the agenda be approved as presented. T. Anderton seconded the motion.

CARRIED

5. Business Action Items

5.1 Advocacy & Finance –2025-2027 Amended Budget Draft

21L-25 J. Wilson **MOVED** that the 2025 Budget Amendments be approved as presented. J. Tokar seconded the motion.

CARRIED

5.2 2025 Advocacy Strategy

22L-25 J. Wilson **MOVED** that 2025 Advocacy Strategy approved as presented. T. Anderton seconded the motion.

CARRIED

5.3 Draft City of Spruce Grove Library Agreement

A. McArthur presented the City of Spruce Grove Library Agreement. After a brief discussion, Trustees agreed that the document will be uploaded to a shared platform for Trustees to review and submit their feedback. Administration will review and forward the Board's feedback to City Administration for further collaboration.

6. In- Camera

6.1 HR Update

23L-25 S. Shuya **MOVED** in-camera enter at 7:51 PM.

24L-25 J. Tokar **MOVED** in-camera depart at 7:57 PM.

7. Business Arising from In-Camera (If any):

No items arose from in-camera.

8. Around the Table

DS
TGR
Initial
AM



9. Motion to Adjourn

25L-25T. Yeo **MOVED** to adjourn at 8:01 PM.

CARRIED

Next Meeting Date is **Tuesday, April 15, 2025**

Signed by: _____
SIGNED: Adam McArthur DATED: April 24, 2025 | 8:48 AM MDT
Adam McArthur, Board Chair

DocuSigned by: _____
SIGNED: T. Gamboa DATED: April 22, 2025 | 8:50 AM MDT
Tiffany Gamboa, Board Secretary

DS
TGR
Initials
LM