



THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council

April 14, 2025, 6 p.m.

3rd Floor - Council Chambers

315 Jespersen Ave

Spruce Grove, AB T7X 3E8

Members Present:

Mayor Acker
Councillor Carter
Councillor Gillett
Councillor Houston
Councillor MacDonald
Councillor Oldham
Councillor Stevenson

Also in Attendance:

Dean Screpnek, City Manager
Candace Coughlan, General Manager of Strategic and Communication Services
David Wolanski, General Manager of Community and Protective Services
Jamie Doyle, General Manager of Sustainable Growth and Development Services
Zeeshan Hasan, General Manager of Corporate Services
Amanda Doucette, Acting Director of Corporate Communications
Carol Bergum, Director of Planning and Development
Chad Priebe, Director of Protective Services / Fire Chief
Francine Pitcher, Director of Finance
Rae-Lynne Spila, Acting Director of Engineering
Brad McMurdo, Manager of Current Planning

Marlin Degrand, Manager of Enforcement Services
Jaymeson Denboer, Planner II
Laura Hall, Deputy City Clerk
Lindsay O'Mara, City Clerk
Karie Nothof, Recording Secretary

1. CALL TO ORDER

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

Lindsay O'Mara, City Clerk, introduced the new Deputy City Clerk, Laura Hall.

2. AGENDA

Resolution: RCM-074-25

Moved by: Councillor Houston

THAT the agenda be adopted as presented.

Unanimously Carried

3. CONSENT AGENDA

3.1 Consent Agenda - April 14, 2025

Resolution: RCM-075-25

Moved by: Councillor Oldham

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - March 24, 2025 Regular Council Meeting

Item 10.1 C-1372-25 - Land Use Bylaw Amendment - Redistricting -
Greenbury Stage 15 - First Reading

Item 10.4 C-1395-25 - 2025 Business Improvement Area Tax Bylaw - First
Reading

Item 10.5 C-1396-25 - 2025 Business Improvement Area Tax Rate Bylaw -
First Reading

Unanimously Carried

4. **MINUTES**

4.1 **Minutes - March 24, 2025 Regular Council Meeting**

The following motion was approved on the Consent Agenda:

THAT the March 24, 2025 Regular Council Meeting minutes be approved as presented.

5. **PUBLIC HEARINGS**

5.1 **C-1374-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 12 - Public Hearing, Second and Third Reading**

Mayor Acker called the Public Hearing to order at 6:05 p.m. on C-1374-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 12.

Jaymeson Denboer, Planner II, presented on C-1374-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 12.

Scott LaBuick, Development Manager - Melcor, attended to speak to this item.

There were no written or other verbal submissions received.

Council thanked everyone for attending and speaking to this Public Hearing.

Mayor Acker declared the Public Hearing closed at 6:15 p.m.

Resolution: RCM-076-25

Moved by: Councillor Gillett

THAT second reading be given to C-1374-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 12.

Unanimously Carried

Resolution: RCM-077-25

Moved by: Councillor MacDonald

THAT third reading be given to C-1374-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 12.

Unanimously Carried

6. **PUBLIC INPUT SESSION**

There were no statements made or questions asked of Council.

7. **COUNCIL PRESENTATIONS**

There were no Council Presentations on the agenda.

8. **DELEGATIONS**

8.1 **Council Delegation - Metrix Group - 2024 Audited Consolidated Financial Statements**

Francine Pitcher, Director of Finance, introduced Jeff Alliston, Partner - Metrix Group LLP.

Jeff Alliston, Partner - Metrix Group LLP, provided a presentation on the 2024 Audited Consolidated Financial Statements.

Council thanked Jeff Alliston for the presentation.

Resolution: RCM-078-25

Moved by: Councillor Carter

THAT the audited consolidated financial statements of the City of Spruce Grove for the year ended December 31, 2024 be approved as presented.

Unanimously Carried

9. **ADMINISTRATIVE UPDATES**

There were no Administrative Updates on the agenda.

10. **BYLAWS**

10.1 **C-1372-25 - Land Use Bylaw Amendment - Redistricting - Greenbury Stage 15 - First Reading**

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1372-25 - Land Use Bylaw Amendment - Redistricting - Greenbury Stage 15.

10.2 C-1373-25 Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 11 - Third Reading

Jaymeson Denboer, Planner II, presented on C-1373-25 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 11.

Council thanked Jaymeson Denboer for the presentation.

Resolution: RCM-079-25

Moved by: Councillor Houston

THAT third reading be given to C-1373-25 - Land Use Bylaw Amendment - Copperhaven Stage 11.

Unanimously Carried

10.3 C-1383-25 - Off-Site Levy Bylaw - Second and Third Reading

Rae-Lynne Spila, Acting Director of Engineering, presented on C-1383-25 - Off-Site Levy Bylaw.

Council thanked Rae-Lynne Spila for the presentation.

Resolution: RCM-080-25

Moved by: Councillor Oldham

THAT second reading be given to C-1383-25 - Off-Site Levy Bylaw.

Unanimously Carried

Resolution: RCM-081-25

Moved by: Councillor MacDonald

THAT third reading be given to C-1383-25 - Off-Site Levy Bylaw

Unanimously Carried

10.4 C-1395-25 - 2025 Business Improvement Area Tax Bylaw - First and Second Reading

Francine Pitcher, Director of Finance, presented on C-1395-25 - 2025 Business Improvement Area Tax Bylaw.

Council thanked Francine Pitcher for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1395-25 - 2025 Business Improvement Area Tax Bylaw.

Resolution: RCM-082-25

Moved by: Councillor Oldham

THAT second reading be given to C-1395-25 - 2025 Business Improvement Area Tax Bylaw.

Unanimously Carried

10.5 C-1396-25 - 2025 Business Improvement Area Tax Rate Bylaw - First and Second Reading

Francine Pitcher, Director of Finance, presented on C-1396-25 - 2025 Business Improvement Area Tax Rate Bylaw.

Council thanked Francine Pitcher for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1396-25 - 2025 Business Improvement Area Tax Rate Bylaw.

Resolution: RCM-083-25

Moved by: Councillor Gillett

THAT second reading be given to C-1396-25 - 2025 Business Improvement Area Tax Rate Bylaw.

Unanimously Carried

11. BUSINESS ITEMS

11.1 2025 Spring Budget Adjustment

Zeeshan Hasan, General Manager of Corporate Services, presented on the 2025 Spring Budget Adjustment.

Council thanked Zeeshan Hasan for the presentation.

Resolution: RCM-084-25

Moved by: Councillor Carter

THAT the 2025 Spring Budget Adjustment, as presented in Attachment 1, be approved.

Unanimously Carried

Resolution: RCM-085-25

Moved by: Councillor Stevenson

THAT the 2025 Final Budget be amended to reduce operating revenues \$649,336, include additional operating expenses of \$113,744, include additional other capital grant revenue of \$1,000,000, include additional capital expenditures of \$899,235, and include an additional net transfer from reserves of \$662,315, as presented in Attachment 1.

Unanimously Carried

11.2 Automated Traffic Enforcement Update - Traffic Safety

Marlin Degrand, Manager of Enforcement, presented on the Automated Traffic Enforcement Update.

Council thanked Marlin Degrand for the presentation.

Resolution: RCM-086-25

Moved by: Councillor Houston

THAT given the Provincial changes and restrictions to the Automated Traffic Enforcement program, the program is not deemed viable for the City of Spruce Grove and shall be discontinued, and that Administration be directed to advise the Province of the discontinuation of the City's Automated Traffic Enforcement Program.

Unanimously Carried

12. COUNCILLOR REPORTS

There were no Councillor Reports on the agenda.

13. INFORMATION ITEMS

13.1 Various Boards and Committee Meeting Minutes and Reports - April 14, 2025

The minutes from the Capital Region Parkland Water Services Commission, City Centre Business Association, Spruce Grove Library Board, and ARROW Utilities were provided to Council for review.

14. NOTICES OF MOTION

There were no Notices of Motion provided.

15. CLOSED SESSION

Resolution: RCM-087-25

Moved by: Councillor Gillett

THAT Council go into Closed Session at 7:45 p.m. under the following sections of the *Freedom of Information and Protection of Privacy Act*:

Item 15.1 Parkland Food Bank

Section 25; Disclosure harmful to economic and other interests of a public body

Unanimously Carried

15.1 Parkland Food Bank

The following persons were also in Closed Session to provide information or administrative support for item 15.1 Parkland Food Bank:

Dean Screpnek, Candace Coughlan, David Wolanski, Jamie Doyle, Zeeshan Hasan, and Lindsay O'Mara.

15.2 Return to Open Session - April 14, 2025

Resolution: RCM-088-25

Moved by: Councillor Carter

THAT Council move out of Closed Session at 8:04 p.m.

Unanimously Carried

16. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

17. **ADJOURNMENT**

Resolution: RCM-089-25

Moved by: Councillor Gillett

THAT the Regular Council meeting adjourn at 8:04 p.m.

Unanimously Carried

Jeff Acker, Mayor

Karie Nothof, Recording Secretary

Date Signed