



City of Spruce Grove Library Board Meeting Minutes

November 19, 2024, 6:00 p.m.

Spruce Grove Public Library

Trustees Present:

David Oldham Jocie Wilson Adam McArthur Tom Yeo Jaret Capp Sharon Shuya Terry Mack

Also, Present: Leanne Myggland- Carter, Director of Library Services; Tiffany Gamboa, Board Secretary

Guests: Ashley French, Shelly McDonald, Ian Bramble

Regrets: Jeff Tokar

1. Call the Meeting to Order

A. McArthur to call the meeting to order at 6:01 PM and read SGPL’s Treaty 6 Land Acknowledgement.

2. Introductions of Guests

3. Approval of Agenda

060L-24 S. Shuya **MOVED** that the agenda be approved as amended. T. Mack seconded the motion.

CARRIED

- S. Shuya requested that item titled “Budget Discussion” as item 7.3

4. Approval of Meeting Minutes

061L-24 T. Mack **MOVED** that the meeting minutes of October 16, 2024, be approved as presented. T. Yeo seconded the motion.

CARRIED

5. In-Camera

5.1 Trustee Interviews – A. McArthur

5.2 HR Update – L. Myggland-Carter

5.3 Director Year- End Evaluation – A. McArthur

062L-24 S. Shuya **MOVED** to in-camera enter at 6:04pm. J. Capp seconded the motion.

CARRIED

063L-24 T. Yeo **MOVED** to in-camera depart at 8:36pm. J. Capp seconded the motion.

CARRIED

064L-24 S. Shuya **MOVED** to in-camera enter at 8:54pm.T. Mack seconded the motion.

CARRIED

065L-22S. Shuya **MOVED** to in-camera depart at 10:44 PM. T. Yeo seconded the motion.

CARRIED

6. Business Arising from In-Camera (If any):


There was no Business arising out of in-camera


7. Business Action Items

7.1 Advocacy & Finance – Revised Letter to Parkland County Council

066L-24 J. Wilson **MOVED** that the draft letter to Parkland County Council be approved as presented. S. Shuya seconded the motion.

CARRIED

Initial


DS




7.2 Policy & HR – Revised Committee Terms of Reference

067L-24 T. Mack **MOVED** that the revised Terms of Reference be accepted as amended. T. Yeo seconded the motion.

CARRIED

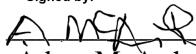
8. Around the Table

9. Motion to Adjourn



068L-24 T. Mack MOVED to adjourn at 10:48pm

CARRIED

Next Meeting Date is **Tuesday, January 21, 2025**

SIGNED: ^{Signed by:}  _____ DATED: January 22, 2025 | 2:21 PM MST
Adam Mack, Board Chair

SIGNED: ^{DocuSigned by:}  _____ DATED: January 22, 2025 | 10:46 AM MST
Tiffany Gamboa, Board Secretary

^{Initial}
 _____
^{DS}
 _____