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THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council

May 13, 2024, 6 p.m.

3rd Floor - Council Chambers

315 Jespersen Ave

Spruce Grove, AB T7X 3E8

Members Present:

Councillor Carter
Councillor Gillett (attended virtually)
Councillor Houston
Councillor MacDonald
Councillor Oldham
Councillor Stevenson

Members Absent:

Mayor Acker

Also in Attendance:

Dean Screpnek, City Manager
David Wolanski, General Manager of Community and Protective Services
Mark Hussey, Acting General Manager of Sustainable Growth and Development Services
Wendy Boje, General Manager of Strategic and Communication Services
Zeeshan Hasan, General Manager of Corporate Services
Anthony Lemphers, Director of Finance
Dave Walker, Director of Economic and Business Development
Carol Bergum, Director of Planning and Development
Mark Puczko, Manager of Planning
Robin Pedlar, Manager of Land Development

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David Towle, Senior Municipal Planner
Jennifer Maskoske, Deputy City Clerk
Karen Majeau, Senior Development Officer
Lee Ann Beaubien, Planner II
Lindsay O'Mara, City Clerk
Karie Nothof, Recording Secretary

1. **CALL TO ORDER**

Deputy Mayor MacDonald called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

2. **AGENDA**

Resolution: RCM-119-24

Moved by: Councillor Houston

THAT the agenda be adopted as presented.

Unanimously Carried

3. **CONSENT AGENDA**

3.1 **Consent Agenda - May 13, 2024**

Resolution: RCM-120-24

Moved by: Councillor Oldham

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - April 22, 2024 Regular Council Meeting

Item 10.2 C-1281-23 - Election Sign Bylaw - First Reading

Item 10.3 C-1290-24 - Land Use Bylaw Text Amendment - Election Sign Regulations - First Reading

Item 10.6 C-1301-24 - Land Use Bylaw Amendment - Redistricting - McLaughlin Stage 8 - First Reading

Item 10.8 C-1330-24 - Advertising Bylaw Amendment - First Reading

Item 11.2 Amend 2024 Spring Budget Adjustment and 2023 Surplus Reserve Transfers Final Operating Budget Motion

- Item 11.3 Municipal Weed and Pest Inspector - Appointment
- Item 11.4 Recission of 7,008 - Non-Residential Municipal Reserve Contribution Policy

Unanimously Carried

4. MINUTES

4.1 Minutes - April 22, 2024 Regular Council Meeting

The following motion was approved on the Consent Agenda:

THAT the April 22, 2024 Regular Council Meeting minutes be approved as presented.

5. PUBLIC HEARINGS

5.1 C-1278-23 - Pioneer Lands Area Structure Plan Amendment and C-1294-24 LUB Amendment - DC.17 Westwind Multi-Unit Residential - Public Hearing, Second and Third Reading

Deputy Mayor MacDonald called the Public Hearing to order at 6:06 p.m. on C-1278-23 - Pioneer Lands Area Structure Plan Amendment - Westwind Medium Residential and C-1294-24 Land Use Bylaw Amendment - Redistricting and DC.17 Westwind Multi-Unit Residential.

David Towle, Senior Municipal Planner, presented on C-1278-23 - Pioneer Lands Area Structure Plan Amendment - Westwind Medium Residential and C-1294-24 Land Use Bylaw Amendment - Redistricting and DC.17 Westwind Multi-Unit Residential.

Terry Williams, Tri Development Inc., Ben Gardner, Gardner Architecture Inc., and Ryan Eidick , Eins Consulting, attended to speak to this item.

Stanley Stone of Spruce Grove attended to speak to this item.

There were no additional written or other verbal submissions received.

Council thanked everyone for attending and speaking to this Public Hearing.

Deputy Mayor MacDonald declared the Public Hearing closed at 6:43 p.m.

Resolution: RCM-121-24

Moved by: Councillor Houston

THAT second reading be given to Bylaw C-1278-23 - Pioneer Lands Area Structure Plan Amendment - Westwind Medium Density Residential.

Unanimously Carried

Resolution: RCM-122-24

Moved by: Councillor Oldham

THAT third reading be given to Bylaw C-1278-23 - Pioneer Lands Area Structure Plan Amendment - Westwind Medium Density Residential.

Unanimously Carried

Resolution: RCM-123-24

Moved by: Councillor Stevenson

THAT second reading be given to Bylaw C-1294-24 - Land Use Bylaw Amendment - Redistricting and DC.17 Westwind Multi-Unit Residential.

Unanimously Carried

Resolution: RCM-124-24

Moved by: Councillor Carter

THAT third reading be given to Bylaw C-1294-24 - Land Use Bylaw Amendment - Redistricting and DC.17 Westwind Multi-Unit Residential.

Unanimously Carried

5.2 C-1282-23 - Land Use Bylaw Amendment - Redistricting - Harvest Ridge Stage 21 - Public Hearing, Second and Third Reading

Deputy Mayor MacDonald called the Public Hearing to order at 6:58 p.m. on C-1282-23 - Land Use Bylaw Amendment - Redistricting - Harvest Ridge Stage 21.

Lee Ann Beaubien, Planner II, presented on C-1282-23 - Land Use Bylaw Amendment - Redistricting - Harvest Ridge Stage 21.

Eric Sehn, Select Engineering Consultants, and Phil Moore, Lamont Land, attended to speak to this item.

Jim Thomson of Spruce Grove attended to speak to this item.

Joan Dupuis of Spruce Grove attended to speak to this item.

Debbie Alger of Spruce Grove attended to speak to this item.

The City Clerk read a written submission on behalf of Charlene Mytrunec.

There were no additional written or other verbal submissions received.

Council thanked everyone for attending and speaking to this Public Hearing.

Deputy Mayor MacDonald declared the Public Hearing closed at 7:22 p.m.

Resolution: RCM-125-24

Moved by: Councillor Stevenson

THAT second reading be given to C-1282-23 - Land Use Bylaw Amendment - Harvest Ridge Stage 21.

Unanimously Carried

Resolution: RCM-126-24

Moved by: Councillor Oldham

THAT third reading be given to C-1282-23 - Land Use Bylaw Amendment - Harvest Ridge Stage 21.

Unanimously Carried

6. PUBLIC INPUT SESSION

Jordyn Smith of Spruce Grove was present to make a statement regarding the installation of a crosswalk at Merrill Street and Millgrove Drive.

Mark Hussey, Acting General Manager of Sustainable Growth and Development Services, provided that City Staff will take a look at this area further and review the data collected to date.

Stanley Stone of Spruce Grove was present to make a further statement regarding the installation of a crosswalk at Merrill Street and Millgrove Drive.

Deputy Mayor MacDonald thanked Jordyn Smith and Stanley Stone for the statements and that Administration has taken note for follow up.

7. COUNCIL PRESENTATIONS

There were no Council Presentations on the agenda.

8. DELEGATIONS

There were no Delegations on the agenda.

9. ADMINISTRATIVE UPDATES

There were no Administrative Updates on the agenda.

10. BYLAWS

10.1 C-1256-23 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 9 - Third Reading

Mark Puczko, Manager of Planning, presented on C-1256-23 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 9.

Council thanked Mark Puczko for the presentation.

Resolution: RCM-127-24

Moved by: Councillor Carter

THAT third reading be given to C-1256-23 - Land Use Bylaw Amendment - Copperhaven Stage 9.

Unanimously Carried

Deputy Mayor MacDonald called a recess at 7:54 p.m.

Deputy Mayor MacDonald reconvened the meeting at 8:03 p.m.

Councillor Gillett left the meeting at 8:03 p.m.

10.2 C-1281-23 - Election Sign Bylaw - First and Second Reading

Jennifer Maskoske, Deputy City Clerk, presented on C-1281-23 - Election Sign Bylaw.

Council thanked Jennifer Maskoske for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1281-23 - Election Sign Bylaw.

Resolution: RCM-128-24

Moved by: Councillor Stevenson

THAT second reading be given to C-1281-23 - Election Sign Bylaw.

Unanimously Carried

10.3 C-1290-23 - Land Use Bylaw Text Amendment - Election Sign Regulations - First Reading

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1290-23 - Land Use Bylaw Text Amendment - Election Sign Regulations.

10.4 C-1295-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 4 - Third Reading

David Towle, Senior Municipal Planner, presented on C-1295-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 4.

Council thanked David Towle for the presentation.

Resolution: RCM-129-24

Moved by: Councillor Houston

THAT third reading be given to C-1295-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 4.

Unanimously Carried

10.5 C-1296-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 7 - Third Reading

David Towle, Senior Municipal Planner, presented on C-1296-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 7.

Council thanked David Towle for the presentation.

Resolution: RCM-130-24

Moved by: Councillor Oldham

THAT third reading be given to C-1296-24 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 7.

Unanimously Carried

10.6 C-1301-24 - Land Use Bylaw Amendment - Redistricting - McLaughlin Stage 8 - First Reading

The following motion was approved on the Consent Agenda:

THAT first reading be given to Bylaw C-1301-24 - Land Use Bylaw Amendment - McLaughlin Stage 8.

10.7 C-1320-24 - Property Tax and Supplementary Property Tax Rate Bylaw - Third Reading

Anthony Lemphers, Director of Finance, presented on C-1320-24 - Property Tax and Supplementary Property Tax Rate Bylaw.

Council thanked Anthony Lemphers for the presentation.

Resolution: RCM-131-24

Moved by: Councillor Stevenson

THAT third reading be given to C-1320-24 - 2024 Property Tax and Supplementary Property Tax Rate Bylaw, as amended.

Unanimously Carried

10.8 C-1330-24 - Advertising Bylaw Amendment - First Reading

The following motion was approve on the Consent Agenda:

THAT first reading be given to C-1330-24 - Advertising Bylaw.

11. BUSINESS ITEMS

11.1 Section 347 Request - Tax Roll 019232

Anthony Lemphers, Director of Finance, presented on Section 347 Request - Tax Roll 019232.

Council thanked Anthony Lemphers for the presentation.

Resolution: RCM-132-24

Moved by: Councillor Oldham

THAT Council confirm the balance owing for roll #019232 and encourage the taxpayer to sign up for the monthly payment plan going forward.

In Favour: Councillor Houston, Councillor MacDonald, Councillor Oldham, and Councillor Stevenson

Opposed: Councillor Carter

Carried

11.2 Amend 2024 Spring Budget Adjustment and 2023 Surplus Reserve Transfers Final Operating Budget Motion

The following motion was approved on the Consent Agenda:

THAT the motion of April 8, 2024 on the 2024 final operating budget be amended to replace \$10,696,908 with \$5,994,092 resulting in an overall motion that reads:

That the 2024 final operating budget be amended to include additional operating revenues of \$1,107,270, additional operating expenses of \$2,121,570, and additional net transfer from reserves of \$1,014,300, as presented in Attachment 1, resulting in a final 2024 operating budget with operating revenues of \$114,788,270, operating expenses of \$108,794,178 and net transfer to reserves of \$5,994,092.

11.3 Municipal Weed and Pest Inspector - Appointment

The following motion was approved on the Consent Agenda:

THAT Bill Ruether, Manager of Drainage, be appointed as the City of Spruce Grove's Municipal Weed and Pest Inspector with enforcement support from the City's Enforcement Services department.

11.4 Rescission of 7,008 - Non-Residential Municipal Reserve Contribution Policy

The following motion was approved on the Consent Agenda:

THAT 7,008 - Non-Residential Municipal Reserve Contribution Policy be rescinded.

12. COUNCILLOR REPORTS

12.1 Councillor Reports - May 13, 2024

Councillors provided written updates on internal and external boards and committees they are a part of.

13. INFORMATION ITEMS

13.1 Various Boards and Committee Meeting Minutes and Reports - May 13, 2024

The minutes from the Tri-Municipal Leisure Facility Corporation Board, Inter-City Forum on Social Policy, Meridian Housing Foundation Board, and Youth Advisory Committee, were provided to Council for review.

14. NOTICES OF MOTION

There were no Notices of Motion provided.

15. CLOSED SESSION

Councillor Gillett returned to the meeting at 8:46 p.m.

Resolution: RCM-133-24

Moved by: Councillor Carter

THAT Council go into Closed Session at 8:46 p.m. under the following sections of the *Freedom of Information and Protection of Privacy Act*:

Item 15.1 Permanent Supportive Housing

Section 24; Advice from officials

Item 15.2 Boulevard Gardens Guidelines

Section 24; Advice from officials

Section 27; Privileged information

Unanimously Carried

15.1 Permanent Supportive Housing

The following persons were also in Closed Session to provide information or administrative support for item 15.1 Permanent Supportive Housing:

Dean Screpnek, David Wolanski, Wendy Boje, and Zeeshan Hasan.

15.2 Boulevard Gardens Guidelines

The following persons were also in Closed Session to provide information or administrative support for item 15.2 Boulevard Gardens Guidelines:

Dean Screpnek, David Wolanski, Mark Hussey, Wendy Boje, Zeeshan Hasan, and Robin Pedlar.

15.3 Return to Open Session - May 13, 2024

Resolution: RCM-134-24

Moved by: Councillor Stevenson

THAT Council move out of Closed Session at 9:37 p.m.

Unanimously Carried

Councillor Gillett left the meeting at 9:37 p.m.

16. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

17. **ADJOURNMENT**

Resolution: RCM-135-24

Moved by: Councillor Oldham

THAT the Regular Council meeting adjourn at 9:39 p.m.

Unanimously Carried

Reid MacDonald, Deputy Mayor

Karie Nothof, Recording Secretary

Date Signed

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