

Proposed 2024 Spring Budget Adjustments and Surplus Reserve Transfers
Council April 8, 2024

DIVISION	DEPARTMENT	DESCRIPTION	FTE	OPERATING BUDGET		RESERVES	COMMENT
				REVENUE	EXPENSE	RESERVE TRANSFER TO / (FROM)	
2024 SPRING BUDGET ADJUSTMENT - MUNICIPAL - ONGOING				MUNICIPAL OPERATING			
	Finance	2024 Increased Assessment Taxation		\$ 593,000			2024 increased Assessment Taxation
	Transit	On demand Transit Saturday Service		(-108,000)			2024 increased assessment revenue offsets 0.214% tax increase at December 4, 2024 budget.
	Grants to other Org	Spruce Grove and District Agricultural Heritage Society Grant		(-2,000)			2024 increased assessment revenue offsets 0.004% tax increase at December 4, 2024 budget.
Community and Protective Services	Transit	Accessible Transit Cost Share Program - Stony Plain			76,000		Increased costs for Accessible Transit program due to increased ridership.
Corporate Office	Various - Administration	General Manager administration budget increase			17,000		General Manger Administration budgets increase due to the additional Division.
Corporate Services	Finance	Finance - Accountant 1 FTE	1.0		122,200		Addition of 1 FTE senior level Accountant to address capacity within Finance.
	Finance	Interest Income		50,000			Investment Interest Income increase
Sustainable Growth & Development Services	Planning Dev	Permit Revenue / Positions (Planning / Engineering staff) 3 FTE	3.0	350,000	350,000		Increase Permit Revenue due to increased growth. Offset with addition of 3 FTE within Planning & Development and Engineering to address capacity and support Development
	Public Works	Wildlife Nuisance Control Program			50,000		Program to deal with wildlife classified as nuisance and no longer addressed by Alberta Fish & Wildlife
Strategic & Communication Services	Human Resources	Human Resources Business Partner 1 FTE	1.0	143,800			Addition of 1 FTE senior level Human Resources Business Partner to address capacity.
		HR Consulting Services			32,000		Consulting services for employee relations.
	Strategy & Policy	Advocacy Contracts			20,000		Advocacy contracts to support community groups, through advocacy , capacity building, and grant funding.
		Intergovernmental Affairs & Advocacy Travel & Conference			60,000		Intergovernmental affairs fund for advocacy, travel & conferences costs.
	Business Advisory Services	Consulting Procurement Services			12,000		Consulting services for procurement services.
			5.0	\$ 883,000	\$ 883,000		
2023 YEAR END SURPLUS RESTRICTED RESERVE TRANSFERS				MUNICIPAL OPERATING			
		2023 Year End Surplus available for transfer				\$ 5,095,000	2023 Year End Tax Surplus - Municipal Operating
	Specific Purpose Reserve	Transfer to Restricted Reserve - Land				1,080,000	Land sale proceeds to be transferred to the Land reserve.
	Municipal Stabilization Reserve	Transfer to Restricted Reserve - Snow Removal				726,000	2023 budget surplus related to Public Works Snow & Ice Control to be transferred to Snow Removal reserve
	Municipal Stabilization Reserve	Transfer to Restricted Reserve - Carry Forward				277,000	2023 incomplete projects transferred to Operating Carry Forward reserve. RCM-040-24, Feb 26, 2023
	Specific Purpose Reserve	Transfer to Restricted Reserve - New Capital				2,197,700	2023 surplus to be transferred to a Capital reserve for future capital expenditures.
		Total Transfer to Restricted Reserves				\$ 4,280,700	
		Remaining 2023 Year End Surplus unallocated				\$ 814,300	
2024 SPRING BUDGET ADJUSTMENT - ONE-TIME - PROPOSED ALLOCATION OF REMAINING 2023 YEAR END SURPLUS							
Community and Protective Services	Civic Centre - Library	Library Book Order bring forward from 2025 to 2024			100,000	(-100,000)	Civic Centre Library book order to be brought forward from 2025 to 2024 budget to time delivery for opening. Existing deferred revenue and expense to be added to the 2024 budget: *Fuhr Sponsorship - \$4,360; *Transmountain grant -\$62,935; *Horizon Stage RE-Engage Audiences (CAPF - special) \$13,848; *Horizon Stage RE Operating Grant (CAPF - Regular) \$30,689
	Recreation & Culture	Transfer from Deferred Revenue Grants		111,800	111,800		Transfer from Developer Deferred Revenue: Administrative Studies for the Transportation Master Plan
Corporate Services	Facilities	Tober Hembling leasehold improvements			96,300	(-96,300)	Leasehold improvements increased costs for Tober Hembling Building.
	Facilities	Facilities - Lease one-time payment			43,000	(-43,000)	Facilities one-time lease payment owed for final rental expense reconciliation - King Street.
Sustainable Growth & Development Services	Engineering	Traffic Network Signals Review			55,000	(-55,000)	Additional \$55,000 to complete Traffic Signal Review.
	Engineering	Transportation Master Plan	112,470		112,470		Transfer from Developer Deferred Revenue: Administrative Studies for the Transportation Master Plan
	Engineering	Pedestrian Bridge load inspections			30,000	(-30,000)	Engineering will engage a consultant to perform bridge load inspections Pedestrian Bridges 7 bridges.
Strategic & Communication Services	Business Advisory	Planning / Legal Expenses - Annexation			140,000	(-140,000)	Estimated legal costs and planning costs associated with Annexation of Boundary Road, Stony Plain.
	Corporate Communications	Branding Strategy			150,000	(-150,000)	Ongoing support to continue the update of the City's Branding Strategy.
		Community Standards Bylaw Implementation			150,000	(-150,000)	Costs associated with the Community Standards Bylaw Implementation.
		Community Standards Bylaw Implementation - CityView Enhancements			50,000	(-50,000)	Community Standards Bylaw - CityView software enhancements.
				\$ 224,270	\$ 1,038,570	(-\$814,300)	
2024 SPRING BUDGET ADJUSTMENT - UTILITY - ONE-TIME				UTILITY OPERATING			
Sustainable Growth and Development Services	Utility - Water	Hyprescon Pipe Diver Line Inspection			\$ 200,000	(-\$200,000)	increased costs from \$410,000 to \$610,000 resulting in an increased transfer from the Water reserve.
		TOTAL OPERATING REVENUE AND EXPENSES,					
		NET TRANSFER FROM RESERVE	5.0	\$ 1,107,270	\$ 2,121,570	(-\$1,014,300)	