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THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council

December 11, 2023, 6 p.m.

3rd Floor - Council Chambers

315 Jespersen Ave

Spruce Grove, AB T7X 3E8

Members Present:

Mayor Acker
Councillor Carter
Councillor Gillett
Councillor Houston
Councillor MacDonald
Councillor Oldham

Members Absent:

Councillor Stevenson

Also in Attendance:

Dean Screpnek, City Manager
Corey Levasseur, General Manager of Sustainable Growth and Development Services
David Wolanski, General Manager of Community and Protective Services
Wendy Boje, General Manager of Strategic and Communication Services and Acting General Manager of Corporate Services
Anthony Lemphers, Chief Financial Officer
Carol Bergum, Director of Planning and Development
Dave Walker, Director of Economic and Business Development
Jennifer Hetherington, Director of Communications
Douglas McLeod, Supervisor of Safety Codes

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Sandra Hutscal, Supervisor of Administration - Planning and Development
Lindsay O'Mara, City Clerk
Karie Nothof, Recording Secretary

1. **CALL TO ORDER**

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

2. **AGENDA**

The following addition was made to the agenda:

Addition: Item 7.1 - Councillor Presentations - Ryder Rattee Jersey Presentation.

Resolution: RCM-273-23

Moved by: Councillor Houston

THAT the agenda be adopted as amended.

Unanimously Carried

3. **CONSENT AGENDA**

3.1 **Consent Agenda - December 11, 2023**

Resolution: RCM-274-23

Moved by: Councillor Gillett

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - December 4, 2023 Regular Council Meeting

Item 10.1 C-1284-23 - Business License Bylaw - First Reading

Item 10.2 C-1287-23 - Development Fees and Fines Bylaw Amendment - First Reading

Item 10.3 C-1289-23 - 2024 Fees and Charges Bylaw Amendment - First Reading

Unanimously Carried

4. MINUTES

4.1 Minutes - December 4, 2023 Regular Council Meeting

The following motion was approved on the Consent Agenda:

THAT the December 4, 2023 Regular Council Meeting minutes be approved as presented.

5. PUBLIC HEARINGS

There were no Public Hearings on the agenda.

6. PUBLIC INPUT SESSION

Jake Larcher of Spruce Grove was present to ask a question regarding the future plans of the two City owned log cabins for the purpose of opening a Youth Community Centre.

David Wolanski, General Manager of Community and Protective Services, provided that as Administration works on Re-Imagine Central Park, any requests, plans, and business cases will come forward for Council endorsement.

Mayor Acker thanked Jake Larcher for the question.

7. COUNCIL PRESENTATIONS

7.1 Councillor Presentations - Ryder Rattee Jersey Presentation

Council recognized Ryder Rattee for his achievements in track and field and were presented with a signed jersey from Ryder Rattee.

8. DELEGATIONS

8.1 Council Delegation - Economic Development Advisory Committee - 2024 Workplan

Dave Walker, Director of Economic and Business Development, introduced Anthony Worbeck and Charlene Bell, Economic Development Advisory Committee members.

Anthony Worbeck and Charlene Bell, Economic Development Advisory Committee members, presented on the 2024 Economic Development Advisory Committee Workplan.

Council thanked Anthony Worbeck and Charlene Bell for the presentation.

Resolution: RCM-275-23

Moved by: Councillor Oldham

THAT the proposed 2024 Workplan for the Economic Development Advisory Committee be approved as presented.

Unanimously Carried

9. ADMINISTRATIVE UPDATES

There were no Administrative Updates on the agenda.

10. BYLAWS

10.1 C-1284-23 - Business Licence Bylaw - First and Second Reading

Sandra Hutschal, Supervisor of Administration - Planning and Development, and Carol Bergum, Director of Planning and Development, presented on C-1284-23 - Business Licence Bylaw.

Council thanked Sandra Hutschal and Carol Bergum for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1284-23 - Business Licence Bylaw.

Resolution: RCM-276-23

Moved by: Councillor MacDonald

THAT second reading be given to C-1284-23 - Business Licence Bylaw.

Unanimously Carried

10.2 C-1287-23 - Development Fees and Fines Bylaw Amendment - First and Second Reading

Sandra Hutschal, Supervisor of Administration - Planning and Development, and Carol Bergum, Director of Planning and Development, presented on C-1287-23 - Development Fees and Fines Bylaw Amendment.

Council thanked Sandra Hutschal and Carol Bergum for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1287-23 - Development Fees and Fines Bylaw Amendment.

Resolution: RCM-277-23

Moved by: Councillor Carter

THAT second reading be given to C-1287-23 - Development Fees and Fines Bylaw Amendment.

Unanimously Carried

10.3 C-1289-23 - 2024 Fees and Charges Bylaw Amendment

Anthony Lemphers, Chief Financial Officer, presented on C-1289-23 - 2024 Fees and Charges Bylaw Amendment.

Council thanked Anthony Lemphers for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1289-23 - 2024 Fees and Charges Bylaw Amendment.

Resolution: RCM-278-23

Moved by: Councillor Houston

THAT second reading be given to C-1289-23 - 2024 Fees and Charges Bylaw Amendment.

Unanimously Carried

Resolution: RCM-279-23

Moved by: Councillor Oldham

THAT unanimous consent be given to proceed with third reading for C-1289-23 - 2024 Fees and Charges Bylaw Amendment.

Unanimously Carried

Resolution: RCM-280-23

Moved by: Councillor Gillett

THAT third reading be given to C-1289-23 - 2024 Fees and Charges Bylaw Amendment.

Unanimously Carried

11. BUSINESS ITEMS

11.1 2024 Quality Management Plan

Douglas McLeod, Supervisor of Safety Codes, and Carol Bergum, Director of Planning and Development, presented on the 2024 Quality Management Plan.

Council thanked Douglas McLeod and Carol Bergum for the presentation.

Resolution: RCM-281-23

Moved by: Councillor Houston

THAT the 2024 Quality Management Plan be approved as presented.

Unanimously Carried

11.2 CP-1052-23 - Council Committees Policy

Lindsay O'Mara, City Clerk, presented on CP-1052-23 - Council Committees Policy.

Council thanked Lindsay O'Mara for the presentation.

Resolution: RCM-282-23

Moved by: Councillor Gillett

THAT CP-1052-23 - Council Committees Policy be approved as presented.

Unanimously Carried

12. COUNCILLOR REPORTS

12.1 Capital Region Parkland Water Services Commission

Councillor Houston provided an update on the Capital Region Parkland Water Services Commission and shared congratulations to Councillor MacDonald for being appointed as Vice Chair. The Commission is moving towards a 30 million dollar expansion of the Parkland Water Services Commission that will take the line from Spruce Grove to Stony Plain. Pre-qualification will start in January 2024, with completion in 2025.

13. INFORMATION ITEMS

13.1 Various Boards and Committee Meeting Minutes and Reports - December 11, 2023

The minutes from the Tri Municipal Leisure Facility Corporation Board and ARROW Utilities were provided to Council for review.

14. NOTICES OF MOTION

Councillor Gillett provided notice of the following motion:

THAT Bylaw C-1229-22 - Land Use Text Amendment - Easton and Copperhaven Planned Lot Districts, which was defeated at the December 4 Council meeting, be renewed and brought back to Council for reconsideration.

Resolution: RCM-283-23

Moved by: Councillor Gillett

THAT the Notice of Motion to renew and reconsider Bylaw C-1229-22 - Land Use Text Amendment - Easton and Copperhaven Planned Lot Districts be permitted to move forward under the Notice of Motion process.

Unanimously Carried

Councillor Carter provided notice of the following motion:

That Administration bring back a report to Council by January 22, 2024 on the feasibility of allowing free ridership for caregivers of persons requiring care to ride the local on demand system as well as the commuter system with their client.

15. **CLOSED SESSION**

There was no Closed Session on the agenda.

16. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising on the agenda.

17. **ADJOURNMENT**

Resolution: RCM-284-23

Moved by: Councillor Gillett

THAT the Regular Council meeting adjourn at 7:07 p.m.

Unanimously Carried

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Jeff Acker, Mayor

Karie Nothof, Recording Secretary

Date Signed