



REQUEST FOR DECISION

MEETING DATE: January 8, 2024

TITLE: 2023 Annual Bylaw and Council Report

DIVISION: Strategic and Communication Services

SUMMARY:

An annual listing of Bylaws and Council Policies reviewed, approved, or repealed/rescinded is provided for Council review and information.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

Administrative Policy AP-1059-22 - Bylaw and Policy Review Program indicates that Bylaws and Council Policies must be reviewed at minimum every four years. In 2022, the City prioritized historical bylaws and policies to ensure these dated bylaws and policies were either slated for amendment or repeal/rescission or in occasional cases were determined to be current.

With the establishment of the Strategy and Policy Development department, these historical reviews will commence again in 2024. The review of bylaws and policies four years and older will also officially start in 2024.

As per Administrative Policy AP-1059-22, the City Clerk's Office must provide a report to Council listing Bylaws and Council Policies reviewed for the year, and a summary of amendments made or an indication that no amendments were required. The report includes a listing of all new bylaws and policies approved in 2023. The listings are attached for reference; below is a quick reference of statistics for 2023.

2023 Bylaw Reviews	
New	11
Amended	11
Repealed	5

*Please note that the listing does not include Land Use Bylaw Amendments or Area Structure Plan Bylaw Amendments as those are not included as part of the review program.

2023 Council Policy Reviews	
New	3
Revisions	5
Rescinded	5

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

Reviews of bylaws and policies were done in partnership with relevant departmental subject matter experts.

IMPLEMENTATION / COMMUNICATION:

The annual report on Bylaws and Council Policies will be brought to Council at the end of Q4 of each year.

IMPACTS:

Annual bylaw and policy reporting to Council provides transparency and accountability on the state of Bylaw and Council Policy reviews.

FINANCIAL IMPLICATIONS:

n/a