

**Tri Municipal Leisure Facility Corporation Board Meeting  
April 20, 2023  
The TLC Meeting Room (previously Shotz Lounge)**

**ADOPTED**

**Present**

Jerry George	Chair, Public Rep, Town of Stony Plain
Rob Hagg	Vice-Chair, Public Rep, Parkland County
Pat Hansard	Town of Stony Plain
Todd Haist	Public Rep, Town of Stony Plain
Jay Granley	Public Rep, City of Spruce Grove(online)
Brenda Buchko	Public Rep, Parkland County
Erin Stevenson	City of Spruce Grove
Sally Kucher-Johnson	Parkland County
Michelle Thiebaud-Gruhlke	Public Rep, City of Spruce Grove

**Absent**

**Others Present**

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Robin Lillywhite	Marketing & Communications Specialist, Recording Secretary
Lyndsey Ostopchuk	Customer Experience Supervisor

Call to Order

**1. CALL TO ORDER**

J. George called the April 20, 2023 board meeting to order at 6:28 PM.

01/04/2023  
Adoption of Agenda

**2. ADOPTION OF AGENDA**

Moved by P. Hansard that the Board of Directors adopt the April 20, 2023 Meeting Agenda as presented.

CARRIED

Motion: 2023-14

02/04/2023  
Adoption Minutes of Meeting

**3. ADOPTION OF MINUTES**

Moved by J. Granley that the Board of Directors adopt the March 9, 2023 minutes as presented

CARRIED

Motion: 2023-15

03/04/2023  
Item 4.1 Department  
Presentation – Customer  
Service Experience

**4. BUSINESS**

**4.1 Department Presentation – Customer Experience**

L. Ostopchuk presented the role of the TLC's Customer Service Experience Department.  
Moved by T. Haist that Board accepts the Department Presentation – Customer Service Experience as presented.

Motion: 2023-16

04/04/2023  
Item 4.2 Policy B-009 Board  
Member Development

Motion: 2023-17

#### **4.2 Policy B-009 Board Member Development**

Moved by R. Hagg that the Board of Directors directs administration to revise Policy B-009 Board Member Development as discussed and bring it back to the May 11, 2023, board meeting for approval.

05/04/2023  
Item 4.3 Policy B-010 TLC  
Scholarship Program  
Motion: 2023-18

#### **4.3 Policy B-010 TLC Scholarship Program**

Moved by E. Stevenson that the Board of Directors directs administration to revise Policy B-010 TLC Scholarship Program as discussed and bring back to the May 11, 2023, board meeting for approval.

06/04/2023  
Item 4.4 TLC Scholarship  
Committee  
Motion: 2023-19

#### **4.4 Scholarship Committee**

Moved by S. Kucher-Johnson that the Board of Directors appoints M. Thiebaud-Gruhlke, J. Granley, P. Hansard and K. Sadek as the TLC Scholarship Selection Committee with the authority to make the final decision related to the selection and awarding of scholarship funds.

07/04/2023  
Item 5.1 Emails Regarding  
Registration Process – Verbal  
Updates

#### **INFORMATION**

##### **5.1 Emails Regarding Registration Process – Verbal Updates**

L. Richer provided a verbal update on Emails Regarding Registration Process update as information.

08/04/2023  
FI: Facility Assessment Update

##### **5.2 Facility Assessment Update**

L. Richer presented the Facility Assessment Update for information.

09/04/2023  
FI: GM Update

##### **5.3 GM Update**

L. Richer presented the General Manager Update for information.

10/04/2023  
FI: Finance Update First  
Quarter

##### **5.4 Finance Update – First Quarter**

L. Richer and K. Sadek presented the Finance Update – First Quarter for information.

11/04/2023  
FI: Action Log

##### **5.5 Action Log**

L. Richer presented Action Log for information.

12/04/2023  
FI: Update Log

##### **5.6 Forward Planning**

L. Richer presented Forward Planning for information.

Motion: 2023-20

Moved by M. Thiebaud-Gruhlke, that the board accepts Items 5.1-5.6 as information.

CARRIED

### REPORTING IN AND OUT

B. Buchko

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T. Haist

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J. Granley

- Appreciated the Swimming Pool capacity meter on the TLC website.

R. Hagg

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E. Stevenson

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P. Hansard

- Shared the news of the development of English Bay's new facility being built in the Town.

M. Thiebaud-Gruhlke

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S. Kucher-Johnson

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### ADJOURNMENT

Meeting adjourned at 9:12 PM

  
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Jerry George, Chair

Adjournment

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