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**THE CITY OF SPRUCE GROVE**

**Minutes of the Regular Meeting of Council**

**April 24, 2023, 6 p.m.**

**3rd Floor - Council Chambers**

**315 Jespersen Ave**

**Spruce Grove, AB T7X 3E8**

**Members Present:**

Mayor Acker  
Councillor Carter  
Councillor Gillett  
Councillor Houston  
Councillor MacDonald  
Councillor Oldham  
Councillor Stevenson

**Also in Attendance:**

Corey Levasseur, Acting City Manager  
Wendy Boje, General Manager of Corporate Services  
Anthony Lemphers, Chief Financial Officer  
Carol Bergum, Director of Planning and Development  
Mark Hussey, Director of Engineering  
Darlene S Christie, Controller  
David Towle, Senior Municipal Planner  
Jennifer Maskoske, Deputy City Clerk  
Karie Nothof, Recording Secretary

**1. CALL TO ORDER**

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

Councillor Oldham proclaimed May 1-7, 2023 as Canadian Mental Health Week.

Councillor MacDonald proclaimed May 5, 2023 as National Day of Awareness for Missing and Murdered Indigenous Woman and Girls and Two-Spirit People.

Mayor Acker proclaimed the month of May 2023 as MS Awareness Month.

**2. AGENDA**

THAT the agenda be adopted, as amended.

The following deletion was made to the agenda:

Acting City Manager - Administrative Updates - Unsheltered Update - Item 9.1.

**Resolution:** RCM-063-23

**Moved by:** Councillor Houston

THAT the agenda be adopted, as amended.

**Unanimously Carried**

**3. CONSENT AGENDA**

**3.1 Consent Agenda - April 24, 2023**

**Resolution:** RCM-064-23

**Moved by:** Councillor Gillett

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - April 11, 2023 Regular Council Meeting and April 17, 2023 Governance and Priorities Committee meeting

Item 10.6 C-1260-23 - Property Tax and Supplementary Property Tax Rate Bylaw - First Reading

Item 11.1 Rescission of Corporate Policy 2,027 - Marked Crosswalk Policy

**Unanimously Carried**

**4. MINUTES**

**4.1 Minutes - April 11, 2023 Regular Council Meeting and April 17, 2023 Governance and Priorities Committee Meeting**

The following motion was approved on the Consent Agenda:

THAT the April 11, 2023 Regular Council meeting and the April 17, 2023 Governance and Priorities Committee meeting be approved as presented.

**5. PUBLIC HEARINGS**

**5.1 C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending**

Mayor Acker called the Public Hearing to order at 6:10 p.m. on C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending.

David Towle, Senior Municipal Planner, presented on C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending.

There were no written or verbal submissions received.

Mayor Acker declared the Public Hearing closed at 6:22 p.m.

**6. PUBLIC INPUT SESSION**

The Deputy City Clerk read an email on behalf of Amber Prue, resident of Spruce Grove, asking if Council or Administration has reached out to other communities for information about their homeless population, what they are doing to address it, any strategies they are using, and when the data collected at the Community Hub will be completed and shared.

Mayor Acker shared that Council has spoken to colleagues in the Edmonton Region and across the province to collect information on strategies and best practices. Information sharing is ongoing, and Administration is working with other jurisdictions.

Corey Levasseur, Acting City Manager, shared that City staff has contacted other municipalities and that the data collected regarding the Community Hub will come back to Regular Council meeting on May 23, 2023.

Councillor Gillet shared that she recently attended the Inner-City Forum on Social Policy workshop on affordable housing where discussions were had regarding solutions and shared that across the province homelessness is a concern.

**7. COUNCIL PRESENTATIONS**

There were no Council Presentations on the agenda.

**8. DELEGATIONS**

**8.1 Council Delegation - KPMG LLP - 2022 Audited Consolidated Financial Statements**

Anthony Lemphers, Chief Financial Officer, introduced Sheldon Jacobs, Partner, KPMG LLP.

Sheldon Jacobs, Partner, KPMG LLP, provided a presentation on the 2022 Audited Consolidated Financial Statements.

Council thanked Sheldon Jacobs for the presentation.

**Resolution:** RCM-065-23

**Moved by:** Councillor Oldham

THAT the audited consolidated financial statements of the City of Spruce Grove for the year ended December 31, 2022, be approved as presented.

**Unanimously Carried**

**9. ADMINISTRATIVE UPDATES**

**9.1 Unsheltered Update**

This item was deleted upon approval of the agenda.

**10. BYLAWS**

**10.1 C-1242-23 2023 Business Improvement Area Tax Bylaw - Third Reading**

Anthony Lemphers, Chief Financial Officer, presented on C-1242-23 - Business Improvement Area Tax Bylaw.

Council thanked Anthony Lemphers for the presentation.

**Resolution:** RCM-066-23

**Moved by:** Councillor Stevenson

THAT third reading be given to C-1242-23 - 2023 Business Improvement Area Tax Bylaw.

**Unanimously Carried**

10.2 C-1243-23 - 2023 Business Improvement Area Tax Rate Bylaw - Third Reading

Anthony Lemphers, Chief Financial Officer, presented on C-1243-23 - Business Improvement Area Tax Rate Bylaw.

Council thanked Anthony Lemphers for the presentation.

**Resolution:** RCM-067-23

**Moved by:** Councillor MacDonald

THAT third reading be given to C-1243-23 - 2023 Business Improvement Area Tax Rate Bylaw.

**Unanimously Carried**

10.3 C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending - Second and Third Reading

David Towle, Senior Municipal Planner, presented on C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending.

Council thanked David Towle for the presentation.

**Resolution:** RCM-068-23

**Moved by:** Councillor Houston

THAT second reading be given to Bylaw C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending.

In Favour (6): Mayor Acker, Councillor Carter, Councillor Gillett, Councillor Houston, Councillor Oldham, and Councillor Stevenson

Opposed (1): Councillor MacDonald

**Carried**

**Resolution:** RCM-069-23

**Moved by:** Councillor Gillett

THAT third reading be given to Bylaw C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending.

In Favour (6): Mayor Acker, Councillor Carter, Councillor Gillett, Councillor Houston, Councillor Oldham, and Councillor Stevenson

Opposed (1): Councillor MacDonald

**Carried**

10.4 C-1248-23 - Business Licence Bylaw Amendment - Mobile Vending - Second and Third Reading

David Towle, Senior Municipal Planner, presented on C-1248-23 - Business Licence Bylaw Amendment - Mobile Vending.

Council thanked David Towle for the presentation.

**Resolution:** RCM-070-23

**Moved by:** Councillor Carter

THAT second reading be given to C-1248-23 Business Licence Bylaw Amendment - Mobile Vending.

In Favour (6): Mayor Acker, Councillor Carter, Councillor Gillett, Councillor Houston, Councillor Oldham, and Councillor Stevenson

Opposed (1): Councillor MacDonald

**Carried**

**Resolution:** RCM-071-23

**Moved by:** Councillor Stevenson

THAT third reading be given to C-1248-23 Business Licence Bylaw Amendment - Mobile Vending.

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In Favour (6): Mayor Acker, Councillor Carter, Councillor Gillett, Councillor Houston, Councillor Oldham, and Councillor Stevenson

Opposed (1): Councillor MacDonald

**Carried**

10.5 C-1250-23 - Development Fees and Fines Bylaw Amendment - Mobile Vending - Second and Third Reading

David Towle, Senior Municipal Planner, presented on C-1250-23 - Development Fees and Fines Bylaw Amendment - Mobile Vending.

Council thanked David Towle for the presentation.

**Resolution:** RCM-072-23

**Moved by:** Councillor Gillett

THAT second reading be given to C-1250-23 - Development Fees and Fines Bylaw - Mobile Vending.

**Unanimously Carried**

**Resolution:** RCM-073-23

**Moved by:** Councillor Oldham

THAT third reading be given to C-1250-23 - Development Fees and Fines Bylaw - Mobile Vending.

**Unanimously Carried**

10.6 C-1260-23 - Property Tax and Supplementary Property Tax Rate Bylaw - First and Second Reading

Anthony Lemphers, Chief Financial Officer, presented on C-1260-23 - Property Tax and Supplementary Property Tax Rate Bylaw.

Council thanked Anthony Lemphers for the presentation.

The following motion was approved on the Consent Agenda:

THAT first reading be given to C-1260-23 - 2023 Property Tax and Supplementary Property Tax Rate Bylaw.

**Resolution:** RCM-074-23

**Moved by:** Councillor Stevenson

THAT second reading be given to C-1260-23 - 2023 Property Tax and Supplementary Property Tax Rate Bylaw.

**Unanimously Carried**

**11. BUSINESS ITEMS**

**11.1 Rescission of Corporate Policy 2,027 - Marked Crosswalk Policy**

The following motion was approved on the Consent Agenda:

THAT Corporate Policy 2,027 - Marked Crosswalk Policy be rescinded.

**12. COUNCILLOR REPORTS**

**12.1 Edmonton Metropolitan Transit Services Commission**

Councillor Houston provided an update on the final meeting of the Edmonton Metropolitan Transit Services Commission.

**13. INFORMATION ITEMS**

There were no Information Items on the agenda.

**14. NOTICES OF MOTION**

There were no Notices of Motion provided.

**15. CLOSED SESSION**

There was no Closed Session on the agenda.

**16. BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.



17. **ADJOURNMENT**

**Resolution:** RCM-075-23

**Moved by:** Councillor Gillett

THAT the Regular Council Meeting adjourn at 8:10 p.m.

**Unanimously Carried**

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Jeff Acker, Mayor

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Karie Nothof, Recording Secretary

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Date Signed