

## **Meeting Minutes**

Board Meeting  
Friday March 17th, 2023, 09:00 am  
ACRWC WWTP Board Room

### **Members Present:**

Bill Hamilton  
Gordon Harris  
Harold Pawlechko  
Ken Mackay  
Kristina Kowalski  
Lynn Bidney  
Neal Comeau  
Rick Smith  
Robert Parks  
Stephen Dafoe  
Steven vanNieuwkerk  
Willis Kozak

City of Leduc  
City of Fort Saskatchewan  
Town of Stony Plain  
City of St. Albert  
Parkland County  
Town of Bon Accord  
Sturgeon County  
Leduc County  
Strathcona County  
Town of Morinville  
City of Beaumont  
Town of Gibbons

### **Members Absent:**

Stuart Houston

City of Spruce Grove

### **Commission Staff & Others**

Kate Polkovsky  
Paul Krueger  
Wade Teveniuk  
Dwayne Cikaluk  
Jerry Yang  
Colleen Moody

Chief Executive Officer  
Director of Corporate Services  
Director of Regulatory Services  
Director of Operations  
Director of Engineering  
Board Assistant

### **Call to Order:**

Vice-Chair Ken Mackay called the meeting to order at 08:52 a.m.

### **Adoption of Agenda**

CM15-23

MOVED BY Harold Pawlechko THAT the agenda as distributed be adopted.

CARRIED

### **Board Appointments:**

CM16-23

MOVED BY Gordon Harris THAT the updated appointments from Strathcona County be received for information.

CARRIED

**Board/CEO Covenant:**

CM17-23

MOVED BY Kristina Kowalski THAT the Board approve and sign the Board-CEO Covenant.

CARRIED

**Elections:**

MOVED BY Neal Comeau THAT the resignation of Ken Mackay as ACRWC Vice-Chair be approved.

CARRIED

**Election of Chair:**

CEO Kate Polkovsky called for nominations for the position of Chair of the ACRWC Board.

Harold Pawlechko nominated Ken Mackay for Chair

CEO Kate Polkovsky called three times for further nominations.

CM18-23

MOVED BY Lynn Bidney THAT the nominations for Chair Cease.

CARRIED

Ken Mackay was elected Chair of the ACRWC Board.

**Election of Vice-Chair:**

Chair Ken Mackay called for nominations for the position of Vice-Chair of the ACRWC Board.

Kristina Kowalski nominated Harold Pawlechko for Vice-Chair

Neal Comeau nominated Gordon Harris for Vice-Chair

Chair Ken Mackay called three times for further nominations.

CM19-23

MOVED BY Stephen Dafoe THAT the nominations for Vice-Chair cease.

CARRIED

Ballots were distributed, Paul Krueger and Colleen Moody were appointed scrutineers of the ballots.

Harold Pawlechko was elected Vice-Chair of the ACRWC Board.

CM20-23

MOVED BY Robert Parks THAT the ballots from the election of the Vice-Chair's position be destroyed.  
CARRIED

Ex Officio Member

CM21-23

MOVED BY Steven vanNieuwkerk THAT Ken Mackay be approved as Ex Officio Member on the ACRWC Sub-Committees.

CARRIED

### **Adoption of 2023 01 20 Meeting Minutes**

CM22-23

MOVED BY Neal Comeau THAT the amended minutes of the January 20th, 2023, meeting be adopted.

CARRIED

### **2022 Audited Financial Statements & Financial Information Return**

CM-23-23

MOVED BY Bill Hamilton THAT the 2022 Audited Financial Statements and Financial Information Return be approved by the Board.

CARRIED

CM24-23

MOVED BY Lynn Bidney THAT the Audit Findings Report be received for information.

CARRIED

CM-25-23

MOVED BY Willis Kozak THAT the 2022 Financial Report and Comparison be received for information.

CARRIED

### **Board Committees:**

#### **Workshop Committee**

CM26-23

MOVED BY Neal Comeau THAT the ACRWC Board Workshop Committee Report be received as information.

CARRIED

#### **Communication & Advocacy Committee**

CM27-23

MOVED BY Harold Pawlechko THAT the ACRWC Communication and Advocacy Committee Report be received as information.

CARRIED

### **Administrative Reports**

CM28-23

MOVED BY Stephen Dafoe the Administrative Reports be received for information.

CARRIED

### **Board Policy Review:**

**Administration and Procedures Bylaw Redline:**

CM29-23

MOVED BY Robert Parks THAT the Board receive the Administration and Procedures Redline Report as information and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

**Bylaw No. 7, Fees and Charges Redline.**

CM30-23

MOVED BY Neal Comeau THAT the Board receive Bylaw No. 7, Fees and Charges Redline Report as amended and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

**Bylaw No. 8, Quality of Wastewater Redline:**

CM31-23

MOVED BY Kristina Kowalski THAT the Board received Bylaw No. 8, Quality of Wastewater Redline Report as information and bring forward a bylaw amendment at the June 2023 Board Meeting.

CARRIED

**Source Control Annual Report**

CM32-23

MOVED BY Rick Smith THAT the Board receive the Source Control Annual Report as information.

CARRIED

**Water Re-Use Update:**

CM33-23

MOVED BY Harold Pawlechko THAT the Board receive the Water Re-Use Update as information.

CARRIED

**Adjourn**

Chair Ken Mackay adjourned the meeting 11:41 a.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
ACRWC Board Chair

\_\_\_\_\_  
Chief Executive Officer

Recorder:

Colleen Moody

Board Assistant