

**SPRUCE GROVE LIBRARY BOARD MEETING**

***The City of Spruce Grove Library Board Meeting***

February 22, 2023, 7:00 p.m.

Spruce Grove Public Library and via Zoom

**Trustees Present:**

Susanne Chaffey  
Lori Porter

Grant Crawford  
Sharon Shuya

Adam McArthur  
Erin Stevenson

Terry Mack  
Sacha Curran

David Oldham (via Zoom)

**Also, Present:** Leanne Myggland- Carter, Director; Tiffany Gamboa, Board Secretary

**Guests:** Phil Dirks, Metrix LLP (via Zoom)

**Regrets:** Rudy Zacharias

1. Call the Meeting to Order

A. McArthur to call the meeting to order at 7:00PM and read SGPL's Treaty 6 Land Acknowledgement.

2. Introductions of Guests

A. McArthur introduced Phil Dirks, Metrix Group LLP

3. Approval of Agenda

A. McArthur recommended the following amendment:

- The deletion of agenda item 5.3 Advocacy & Finance 2023 Workplan.

015L- 23 L. Porter **MOVED** that the agenda be approved as amended.

**CARRIED**

4. Approval of Meeting Minutes

016L-23 T. Mack **MOVED** that the January 17, 2023, meeting minutes be approved as amended/presented.

**CARRIED**

5. Business Action Items

5.1 Auditor Presentation of Financials

P. Dirks, from Metrix LLP, presented the 2022 draft financial statements to the Board. He commended SGPL Administration for another successful audit.

017L-23 S. Curran **MOVED** that the 2022 Audited Financial Statement be approved as presented.

**CARRIED**

P. Dirks left the meeting at 7:27PM.

5.2 2023 Budget Amendments


S. Curran invited the Director to present the 2023 Amended Budget. The Director went through the budget with the Trustees and responded to Trustee question regarding the budget and the process of approval.

018L-23 S. Curran **MOVED** that the 2023 Budget Amendments be approved as presented.

**CARRIED**

5.3 Confidentiality of User Records

S. Shuya introduced the proposed Confidentiality of User Records Policy. Revisions to the policy includes a statement regarding the use of surveillance cameras. The Director communicated that the use of security cameras has been debated and discussed with her leadership team and that there is a general agreement towards their use in response to security issues at SGPL. The committee will take back the proposed policy and amend it with the input given by the Trustees.

DS  
  
DS  
TGR

#### 5.4 2022 Annual Report to the Province

019L- 23 L. Porter **MOVED** that the 2022 Annual Report for the Public Library Services Branch be accepted as presented/amended.

**CARRIED**

#### 6. In-Camera:

There were no in-camera items presented at this meeting.

#### 7. Business Arising from In-Camera (If any):

There was no business arising from in-camera.

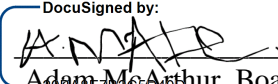
#### 8. Around the Table

#### 9. Motion to Adjourn

020L-23 S. Shuya **MOVED** to adjourn at 8:29 p.m.

**CARRIED**

Next Meeting Date is **Tuesday, March 21, 2023**

SIGNED:  DATED: March 21, 2023 | 7:17 PM MDT  
Adam McArthur, Board Chair

SIGNED:  DATED: March 21, 2023 | 4:27 PM MDT  
Tiffany Gamboa, Board Secretary

