

DRAFT



**THE CITY OF SPRUCE GROVE**

**Minutes of the Regular Meeting of Council**

**March 27, 2023, 6 p.m.**

**3rd Floor - Council Chambers**

**315 Jespersen Ave**

**Spruce Grove, AB T7X 3E8**

**Members Present:**

Mayor Acker  
Councillor Carter  
Councillor Gillett  
Councillor Houston  
Councillor MacDonald  
Councillor Stevenson

**Members Absent:**

Councillor Oldham

**Also in Attendance:**

Dean Screpnek, City Manager  
Corey Levasseur, General Manager of Planning and Infrastructure  
David Wolanski, General Manager of Community and Protective Services  
Wendy Boje, General Manager of Corporate Services  
Carol Bergum, Director of Planning and Development  
Dave Walker, Director of Economic and Business Development  
Jennifer Hetherington, Director of Communications  
Tania Shepherd, Director of Integrated Planning and Strategic Services  
Emily Strach, Manager Corporate Planning  
Justin Draper, Intergovernmental Affairs Advisor  
Pankaj Nalavde, Senior Municipal Planner  
Lindsay O'Mara, City Clerk

Karie Nothof, Recording Secretary

**1. CALL TO ORDER**

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

**2. AGENDA**

**Resolution:** RCM-037-23

**Moved by:** Councillor MacDonald

THAT the agenda be adopted, as presented.

**Unanimously Carried**

**3. CONSENT AGENDA**

**3.1 Consent Agenda - March 27, 2023**

The following items were removed from consent agenda:

Item 10.1 C-1229-23 - Land Use Bylaw Amendment - Text Amendment -  
Easton Planned Lot District- First Reading

Item 10.3 C-1237-23 - Land Use Bylaw Amendment - Text Amendment -  
Copperhaven Planned Lot District - First Reading

**Resolution:** RCM-038-23

**Moved by:** Councillor Carter

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - March 13, 2023 Regular Council Meeting and March 20,  
2023 Committee of the Whole Meeting

Item 10.2 C-1230-23 - Land Use Bylaw Amendment - Tonewood Stage 11 -  
Redistricting - First Reading

Item 10.4 C-1240-23 - Land Use Bylaw Amendment - DC.15 Tonewood Row  
Housing - Redistricting - First Reading

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- Item 10.5 C-1241-23 - East Pioneer Area Structure Plan Amendment -  
Tonewood Row Housing - First Reading
- Item 10.7 C-1248-23 - Business Licence Bylaw Amendment - Mobile Vending  
- First Reading
- Item 10.8 C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending -  
First Reading
- Item 10.9 C-1250-23 - Development Fees and Fines Bylaw Amendment -  
Mobile Vending - First Reading
- Item 10.10 C-1255-23 - Land Use Bylaw Amendment - Redistricting - Easton  
Stage 4 - First Reading
- Item 10.11 C-1256-23 - Land Use Bylaw Amendment - Redistricting -  
Copperhaven Stage 9 - First Reading
- Item 11.3 Youth Advisory Committee - 2023 Work Plan Approval
- Item 11.4 Community Standards Bylaw and Urban Farming Consultation  
Plan

**Unanimously Carried**

**4. MINUTES**

4.1 Minutes - March 13, 2023 Regular Council Meeting and March 20, 2023  
Committee of the Whole Meeting

The following motion was approved on the consent agenda:

THAT the March 13, 2023 Regular Council meeting and the March 20, 2023  
Committee of the Whole meeting minutes be approved as presented.

**5. PUBLIC HEARINGS**

5.1 C-1244-23 - Land Use Bylaw Text Amendment - Cannabis Sales, 280 Pioneer Road  
- Public Hearing

Mayor Acker called the Public Hearing to order at 6:06 p.m. on C-1244-23 - Land  
Use Bylaw Text Amendment - Cannabis Sales, 280 Pioneer Road.

Pankaj Nalavde, Senior Municipal Planner, presented on C-1244-23 - Land Use  
Bylaw Text Amendment - Cannabis Sales, 280 Pioneer Road.

Navjyot Dhillon, the Proponent, attended to speak to this item.

The City Clerk read a written submission on behalf of Melissa Boyd.

There were no additional written or verbal submissions received.

Mayor Acker declared the Public Hearing closed at 6:34 p.m.

**6. PUBLIC INPUT SESSION**

Jake Ludvig of Spruce Grove was present to make a statement regarding speed limit in school zones.

Mayor Acker provided that a follow up would be provided on next steps.

The City Clerk read an email on behalf of Bernadette Quinn McGill regarding parking at St. Joseph's School.

Mayor Acker thanked Bernadette Quinn McGill for sending in the statement and that Administration has taken note.

The City Clerk read an email on behalf of Sylvie Marie regarding unsheltered concerns with the changing in temperatures.

David Wolanski shared that City staff will continue to work with individuals to get the best access to support available.

**7. COUNCIL PRESENTATIONS**

There were no Council Presentations on the agenda.

**8. DELEGATIONS**

**8.1 Council Delegation - Edmonton Global**

Bernie Kollman, Gail Stepanik-Keber, and Chris McLeod provided an update from Edmonton Global on its activities from 2022.

Council thanked Bernie Kollman, Gail Stepanik-Keber, and Chris McLeod for the presentation.

**9. ADMINISTRATIVE UPDATES**

**9.1 Unsheltered Update**

David Wolanski, General Manager of Community and Protective Services, provided an unsheltered update.

Council thanked David Wolanski for the update.

Mayor Acker called a recess at 7:31 p.m.

Mayor Acker reconvened the meeting at 7:42 p.m.

**10. BYLAWS**

**10.1 C-1229-22 - Land Use Bylaw Amendment - Text Amendment - Easton Planned Lot District - First Reading**

Carol Bergum, Director of Planning and Development, and Pankaj Nalavde, Senior Municipal Planner, answered questions of Council.

**Resolution:** RCM-039-23

**Moved by:** Councillor Stevenson

THAT first reading for C-1229-22 - Land Use Bylaw Amendment - Text Amendment Easton Planned Lot District be deferred until after a report from Administration is brought forward to a future Council meeting that provides the impacts on post-development issues such as drainage, garbage collection, parking congestion, and any other items Administration deems relevant.

In Favour (4): Mayor Acker, Councillor Carter, Councillor Gillett, and Councillor Stevenson

Opposed (2): Councillor Houston, and Councillor MacDonald

**Carried**

**10.2 C-1230-22 - Land Use Bylaw Amendment - Tonewood Stage 11 - Redistricting - First Reading**

The following motion was approved on the consent agenda:

THAT first reading be given to C-1230-22 - Land Use Bylaw Amendment - Tonewood Stage 11.

**10.3 C-1237-22 - Land Use Bylaw Amendment - Text Amendment - Copperhaven Planned Lot District - First Reading**

Carol Bergum, Director of Planning and Development, and Pankaj Nalavde, Senior Municipal Planner, answered questions of Council.

**Resolution:** RCM-040-23

**Moved by:** Councillor Stevenson

THAT first reading for C-1237-22 - Land Use Bylaw Amendment - Text Amendment - Copperhaven Planned Lot District be deferred until after a report from Administration is brought forward to a future Council meeting that provides the impacts on post-development issues such as drainage, garbage collection, parking congestion, and any other items Administration deems relevant.

In Favour (5): Mayor Acker, Councillor Carter, Councillor Gillett, Councillor Houston, and Councillor Stevenson

Opposed (1): Councillor MacDonald

**Carried**

10.4 C-1240-23 - Land Use Bylaw Amendment - DC.15 Tonewood Row Housing - Redistricting - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1240-23 Land Use Bylaw Amendment - DC.15 Tonewood Row Housing.

10.5 C-1241-23 - East Pioneer Area Structure Plan Amendment - Tonewood Row Housing - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to Bylaw C-1241-23 East Pioneer Area Structure Plan Amendment - Tonewood Row Housing.

10.6 C-1244-23 - Land Use Bylaw Text Amendment - Cannabis Sales, 280 Pioneer Road - Second and Third Reading

Pankaj Nalavde, Senior Municipal Planner, presented on C-1244-23 - Land Use Bylaw Text Amendment - Cannabis Sales, 280 Pioneer Road.

Council thanked Pankaj Nalavde for the presentation.

**Resolution:** RCM-041-23

**Moved by:** Councillor MacDonald

THAT second reading be given to C-1244-23 - Land Use Bylaw Amendment - Cannabis Sales, 280 Pioneer Road.

**Unanimously Carried**

**Resolution:** RCM-042-23

**Moved by:** Councillor Houston

THAT third reading be given to C-1244-23 - Land Use Bylaw Amendment - Cannabis Sales, 280 Pioneer Road.

**Unanimously Carried**

10.7 C-1248-23 - Business Licence Bylaw Amendment - Mobile Vending - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1248-23 Business Licence Bylaw Amendment - Mobile Vending.

10.8 C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1249-23 Land Use Bylaw Text Amendment - Mobile Vending.

10.9 C-1250-23 - Development Fees and Fines Bylaw Amendment - Mobile Vending - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1250-23 Business Licence Bylaw Amendment - Mobile Vending.

10.10 C-1252-23 - Council Procedure Amendment - Committee Naming and Mandate - Third Reading

Lindsay O'Mara, City Clerk, presented on C-1252-23 - Council Procedure Amendment - Committee Naming and Mandate.

Council thanked Lindsay O'Mara for the presentation.

**Resolution:** RCM-043-23

**Moved by:** Councillor Gillett

THAT third reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate, as amended.

**Unanimously Carried**

10.11 C-1255-23 - Land Use Bylaw Amendment - Redistricting - Easton Stage 4 - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1255-23 - Land Use Bylaw Amendment - Easton Stage 4.

10.12 C-1256-23 - Land Use Bylaw Amendment - Redistricting - Copperhaven Stage 9 - First Reading

The following motion was approved on the consent agenda:

THAT first reading be given to C-1256-23 - Land Use Bylaw Amendment - Copperhaven Stage 9.

**11. BUSINESS ITEMS**

11.1 2022-2025 City of Spruce Grove Strategic Plan - Proposed Amendments

Emily Strach, Manager Corporate Planning, presented on proposed amendments to the 2022-2025 City of Spruce Grove Strategic Plan.

Council thanked Emily Strach for the presentation.



**Resolution:** RCM-044-23

**Moved by:** Councillor Gillett

THAT the proposed amendments to the 2022-2025 City of Spruce Grove Strategic Plan be approved as presented.

**Unanimously Carried**

11.2 Alberta Community Partnership Grant - Mid-sized Cities Initiative

Justin Draper, Intergovernmental Affairs Advisor, presented on the Alberta Community Partnership Grant - Mid-sized Cities Initiative.

Council thanked Justin Draper for the presentation.

**Resolution:** RCM-045-23

**Moved by:** Councillor MacDonald

THAT the application by the Mid-Size Cities Mayor's Caucus to access Alberta Community Partnership grant dollars for the "Unlocking the Full Potential of Alberta's Mid-sized Cities" initiative be endorsed.

**Unanimously Carried**

11.3 Youth Advisory Committee - 2023 Work Plan Approval

The following motion was approved on the consent agenda:

THAT the 2023 Youth Advisory Committee Work Plan be approved as presented.

11.4 Community Standards Bylaw and Urban Farming Consultation Plan

The following motions were approved on the consent agenda:

THAT Administration be directed to proceed with the consultation plan as recommended by Committee of the Whole on March 20, 2023.

THAT Administration be directed to proceed with allocating a maximum of \$10,000 from the City Manager's contingency budget to cover the cost of the consultation process, as recommended by Committee of the Whole on March 20, 2023.

**12. COUNCILLOR REPORTS**

**12.1 Edmonton Metropolitan Transit Services Commission**

Councillor Houston provided an update on the dissolution of the Edmonton Metropolitan Transit Services Commission.

**13. INFORMATION ITEMS**

**13.1 Various Boards and Committee Meeting Minutes and Reports - March 27, 2023**

The minutes from the Tri Municipal Leisure Facility Corporation Board and the Sturgeon River Watershed Alliance Steering Committee were provided to Council for review.

**14. NOTICES OF MOTION**

Councillor Carter provided notice of the following motion:

THAT Council direct Administration to work with the family of fallen Edmonton Police Officer, Constable Brett Ryan, who was a City of Spruce Grove resident, on a proposal to honour Brett in memorial through a potential naming of a community asset.

**15. CLOSED SESSION**

**Resolution:** RCM-046-23

**Moved by:** Councillor Stevenson

THAT Council go into Closed Session at 9:02 p.m. under the following section of the *Freedom of Information and Protection of Privacy Act*:

Item 15.1 Board Appointments - 2023 Assessment Review Board

Section 17; Disclosure harmful to personal privacy

**Unanimously Carried**

**15.1 Board Appointment - 2023 Assessment Review Boards**

The following persons were also in Closed Session to provide information or administrative support for item 15.1 - Board Appointments - 2023 Assessment Review Boards:

Dean Screpnik and Wendy Boje

15.2 Return to Open Session - March 27, 2023

**Resolution:** RCM-047-23

**Moved by:** Councillor Stevenson

THAT Council return to Open Session at 9:13 p.m.

**Unanimously Carried**

16. **BUSINESS ARISING FROM CLOSED SESSION**

16.1 Board Appointment - 2023 Assessment Review Boards

**Resolution:** RCM-048-23

**Moved by:** Councillor Gillett

THAT Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, and Raymond Ralph be appointed as members of the Assessment Review Boards for a two-year term ending February 28, 2025.

**Unanimously Carried**

**Resolution:** RCM-049-23

**Moved by:** Councillor Stevenson

THAT Raymond Ralph be appointed as Chair to the Assessment Review Boards for a two-year term ending February 28, 2025.

**Unanimously Carried**

17. **ADJOURNMENT**

**Resolution:** RCM-050-23

**Moved by:** Councillor MacDonald

THAT the Regular Meeting adjourn at 9:18 p.m.

**Unanimously Carried**

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Jeff Acker, Mayor

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Karie Nothof, Recording Secretary

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Date Signed