



REQUEST FOR DECISION

MEETING DATE: March 27, 2023

TITLE: C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate - Third Reading

DIVISION: Corporate Services

SUMMARY:

Proposed C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate will amend the Council Procedure Bylaw to change the name of the Committee of Council from "Committee of the Whole" to "Governance and Priorities Committee". The amendment also includes clarifying amendments based on learnings since the implementation of the updated Council Procedure Bylaw on January 1, 2023.

The proposed bylaw received first and second reading on March 13, 2023.

PROPOSED MOTION:

THAT third reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate, as amended.

BACKGROUND / ANALYSIS:

Committee Naming and Mandate Amendments

In an effort to provide greater focus and clarity to the purpose of the standing committee of Council, proposed C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate amends the Council Procedure Bylaw to change the name of the committee from "Committee of Whole" to "Governance and Priorities Committee". Under section 30 of the bylaw, the mandate of the Committee has also been amended to reflect that agenda items pertaining to governance, Council priorities, and policy matters will be the focus of the

Committee. Furthermore, greater clarity was added regarding the types of motions permitted during Governance and Priorities Committee meetings. Specifically, the Committee may:

- refer or direct Administration or a Council Committee to review and research on item for furtherance to Council for decision; or
- make recommendations to Council on any matters brought before the Committee.

Other Clarifying/Technical Amendments

The substantially updated Council Procedure Bylaw came into effect on January 1, 2023. Since the implementation of the bylaw, procedural issues have arisen that are not addressed in the bylaw. Further to amending the name and mandate of the Committee of Council, the amendments also include:

- Section 5.3 - With respect to a situation where the Mayor and Deputy Mayor are not available to chair a meeting, the incorrect “section 5.1” was referenced. The section has been corrected to “Section 5.2”.
- Section 12.5.1 - A section has been added to make clear that a delegation cannot speak during the Public Input Session on the same meeting and same topic that they presented on during their delegation appointment.
- Sections 20.2 was amended to make clear a defeated bylaw may only be brought forward for reconsideration by Notice of Motion. In the case of both a defeated motion or defeated bylaw, a Notice of Motion may only be brought forward if six months or more have passed since the defeat of the motion or bylaw or if less than six months have passed, with the approval of the majority of Council.

Amendments Based on Feedback From Council at the March 13, 2023 Council Meeting:

Further to section 20.2 noted above, section 20.3(b) of the Council Procedure Bylaw indicates that if less than six months have passed, approval from Council is required to be given “at the meeting the motion is introduced”. Based on a Councillor question at the March 13, 2023 Council meeting, the proposed bylaw has been amended to:

- Update the wording “at the meeting the motion is introduced” to “at the meeting the Notice of Motion is introduced”; and
- Added a sentence making clear that approval of the Notice of Motion from Council would occur immediately after a Notice of Motion has been provided where Council would vote on whether they approve of the Notice of Motion moving forward. Under the typical Notice of Motion process, a Councillor gives notice of a motion at one

meeting and then the actual motion comes forward at a subsequent meeting for consideration and a vote by Council. Under section 20.3(b), if there was not a majority vote of Council approving of the Notice of Motion moving forward, the actual motion would not come to a subsequent Council meeting for consideration.

Attachment “Council Procedure Bylaw Amendments - Redline” conveys the proposed amendments consolidated into C-1204-22 - Council Procedure Bylaw for ease of reference.

OPTIONS / ALTERNATIVES:

Council may choose to provide feedback and direction on further amendments to the proposed bylaw or Council may choose to defeat the bylaw.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

The amendments will be consolidated into C-1204-2 - Council Procedure Bylaw and the consolidated bylaw published to the website. All references to “Committee of the Whole” on the website and internally will be changed to “Governance and Priorities Committee”. Any external and internal references to the mandate of the Committee will also be updated. There will also be general communications to the public on the name change and the role of Governance and Priorities Committee.

IMPACTS:

The Committee of Council name will more clearly reflect the Committee’s mandate.

FINANCIAL IMPLICATIONS:

n/a