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**THE CITY OF SPRUCE GROVE**

**Minutes of the Committee of the Whole**

**March 20, 2023, 6 p.m.**

**3rd Floor - Council Chambers**

**315 Jespersen Ave**

**Spruce Grove, AB T7X 3E8**

**Members Present:**

Mayor Acker  
Councillor Carter  
Councillor Gillett  
Councillor Houston (attended virtually)  
Councillor MacDonald  
Councillor Oldham  
Councillor Stevenson

**Also in Attendance:**

Dean Screpnek, City Manager  
Corey Levasseur, General Manager of Planning and Infrastructure  
David Wolanski, General Manager of Community and Protective Services  
Wendy Boje, General Manager of Corporate Services  
Deborah Comfort, Director of Recreation and Culture  
Mark Hussey, Director of Engineering  
Scott Rodda, Director of Community Social Development  
Amanda Doucette, Supervisor of Communications  
Amanda Johnson, Community Development & Support Facilitator - Arts, Culture and Heritage  
Carissa Chan, Policy and Project Lead - Community Standards Bylaw  
Carol Dunnigan, Community Development and Support Supervisor  
Justin Draper, Intergovernmental Affairs Advisor

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Rae-Lynne Spila, Municipal Engineer  
Lindsay O'Mara, City Clerk  
Karie Nothof, Recording Secretary

**1. CALL TO ORDER**

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that Committee meets on the traditional land of Treaty 6 territory.

Mayor Acker provided a statement regarding the fallen Edmonton Police Services Officers.

Councillor Stevenson proclaimed March 21, 2023 as International Day for Elimination of Racial Discrimination.

**2. AGENDA**

The following addition was made to the agenda:

7.1 - Dean Screpnek - Community Hub Costs

**Resolution:** COW-009-23

**Moved by:** Councillor MacDonald

THAT the agenda be adopted, as amended.

**Unanimously Carried**

**3. PRESENTATIONS**

**3.1 Outstanding Achievement Presentation - Justin Lawrence**

Committee recognized the outstanding achievement of Justin Lawrence at a national level at the Canadian Football League 109<sup>th</sup> Grey Cup Championship that was held in Regina, Saskatchewan on November 20, 2022.

Mayor Acker called a recess at 6:08 p.m.

Mayor Acker reconvened the meeting at 6:19 p.m.

#### 4. **DELEGATIONS**

##### 4.1 **Council Delegation - Youth Advisory Committee - 2023 Work Plan**

Justin Draper, Intergovernmental Affairs Advisor, introduced the members of the Youth Advisory Committee.

Dylan Yee and Havana Sinclair provided a presentation on the Youth Advisory Committee 2023 Work Plan.

Committee thanked the Youth Advisory Committee members for the presentation.

**Resolution:** COW-010-23

**Moved by:** Councillor Carter

THAT Committee recommend to Council approval of the 2023 Youth Advisory Committee Work Plan.

**Unanimously Carried**

##### 4.2 **Public Delegation - Parkland Food Bank**

Scott Rodda, Director of Community Social Development, introduced Sheri Ratsoy, Executive Director, Parkland Food Bank.

Sheri Ratsoy and Vice Chair Noreen Lang-Bryant provided a presentation on the Parkland Food Bank land and building proposal.

Committee thanked Sheri Ratsoy for the presentation.

**Resolution:** COW-011-23

**Moved by:** Councillor Gillett

THAT Committee direct Administration to bring a report and possible recommendations back to Council regarding the Parkland Food Bank's land and building proposal.

**Unanimously Carried**

5. **BYLAWS**

5.1 **C-1238-23 - Community Standards Appeal Committee Bylaw**

Lindsay O'Mara, City Clerk, presented on the Community Standards Appeal Committee Bylaw.

Committee thanked Lindsay O'Mara for the presentation.

6. **BUSINESS ITEMS**

6.1 **Spruce Up Spruce Grove**

Deb Comfort, Director of Recreation and Culture and Amanda Johnson, Community Development and Support Facilitator - Arts, Culture, and Heritage, presented on Spruce Up Spruce Grove.

Committee thanked Deb Comfort and Amanda Johnson for the presentation.

Mayor Acker called a recess at 8:04 p.m.

Mayor Acker reconvened the meeting at 8:12 p.m.

6.2 **Trail and Sidewalk Connection Program**

Mark Hussey, Director of Engineering and Rae-Lynne Spila, Municipal Engineer, presented on the Trail and Sidewalk Connection Program.

Committee thanked Mark Hussey and Rae-Lynne Spila for the presentation.

6.3 **Community Standards Bylaw and Urban Farming Consultation Plan**

Carissa Chan, Policy and Project Lead, presented on the Community Standards and Urban Farming Consultation Plan.

Committee thanked Carissa Chan for the presentation.

**Resolution:** COW-012-23

**Moved by:** Councillor MacDonald

THAT the Committee recommend to Council the approval of the Community Standards Bylaw and Urban Farming Consultation Plan.

**Unanimously Carried**

**Resolution:** COW-013-23

**Moved by:** Councillor Oldham

THAT the Committee recommend to Council that a maximum of \$10,000 be allocated from the City Manager's contingency budget to cover the cost of the consultation process.

**Unanimously Carried**

6.4 Community Hub Update - March 20, 2023

Scott Rodda, Director of Community Social Development, presented on the Community Hub Update.

Committee thanked Scott Rodda for the presentation.

**Resolution:** COW-014-23

**Moved by:** Councillor Gillett

THAT Committee direct Administration to investigate alternative locations for a combined temporary Community Hub and Late Night Café (Winter Emergency Shelter) and report back to Council with options and costs for both capital and operating considerations.

**Unanimously Carried**

**Resolution:** COW-015-23

**Moved by:** Councillor MacDonald

THAT Committee direct Administration to further analyze and report back to Council on a more permanent supportive housing facility, including options on location, models, partners and cost implications.

**Unanimously Carried**

**7. CLOSED SESSION**

**Resolution:** COW-016-23

**Moved by:** Councillor Oldham

THAT Committee go into Closed Session at 9:43 p.m. under the following section(s) of the *Freedom of Information and Protection of Privacy Act*:

**Item 7.1 - Community Hub Costs**

FOIP Section 25; Disclosure harmful to economic interests and other interests of a public body

**Unanimously Carried**

**7.1 Community Hub Costs**

The following persons were also in Closed Session to provide information or administrative support for item 7.1 - Community Hub Costs:

Dean Screpnek, Corey Levasseur, David Wolanski, and Wendy Boje

**7.2 Return to Open Session - March 20, 2023**

**Resolution:** COW-017-23

**Moved by:** Councillor Carter

THAT Committee move out of Closed Session at 10:09 p.m.

**Unanimously Carried**

**8. BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

9. **ADJOURNMENT**

**Resolution:** COW-018-23

**Moved by:** Councillor Gillet

THAT Committee of the Whole Meeting adjourn at 10:12 p.m.

**Unanimously Carried**

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Jeff Acker, Mayor

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Karie Nothof, Recording Secretary

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Date Signed