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THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council

March 13, 2023, 6 p.m.

3rd Floor - Council Chambers

315 Jespersen Ave

Spruce Grove, AB T7X 3E8

Members Present: Mayor Acker
Councillor Carter
Councillor Gillett
Councillor Houston (attended virtually)
Councillor MacDonald
Councillor Oldham
Councillor Stevenson

Also in Attendance: Dean Screpnek, City Manager
Corey Levasseur, General Manager of Planning and Infrastructure
Wendy Boje, General Manager of Corporate Services
Anthony Lemphers, Chief Financial Officer
Jennifer Hetherington, Director of Communications
Lindsay O'Mara, City Clerk
Jennifer Maskoske, Deputy City Clerk
Karie Nothof, Recording Secretary

1. CALL TO ORDER

Mayor Acker called the meeting to order at 6 p.m. and acknowledged that City Council meets on the traditional land of Treaty 6 territory.

2. AGENDA

Resolution: RCM-027-23

Moved by: Councillor Gillett

THAT the agenda be adopted, as presented.

Unanimously Carried

3. CONSENT AGENDA

3.1 Consent Agenda - March 13, 2023

Resolution: RCM-028-23

Moved by: Councillor Stevenson

THAT the recommendations contained in the following reports be approved:

Item 4.1 Minutes - February 27, 2023 Regular Council Meeting

Item 10.1 C-1252-23 - Council Procedure Bylaw Amendment - Committee
Naming and Mandate - First Reading

Unanimously Carried

4. MINUTES

4.1 Minutes - February 27, 2023 Regular Council Meeting

The following motion was approved on the consent agenda:

THAT the February 27, 2023 Regular Council Meeting minutes be approved as presented.

5. PUBLIC HEARINGS

There were no Public Hearings on the agenda.

6. PUBLIC INPUT SESSION

The City Clerk read an email on behalf of Megan Kumpula regarding impacts of the Community Hub.

7. COUNCIL PRESENTATIONS

There were no Council Presentations on the agenda.

8. DELEGATIONS

There were no Delegations on the agenda.

9. ADMINISTRATIVE UPDATES

9.1 Unsheltered Update - March 13, 2023

Dean Screpnek, City Manager, provided an unsheltered update.

Council thanked Dean Screpnek for the update.

10. BYLAWS

10.1 C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate - First and Second Reading

Lindsay O'Mara, City Clerk, presented on the Council Procedure Bylaw Amendment - Committee Naming and Mandate.

Council thanked Lindsay O'Mara for the presentation.

The following motion was approved on the consent agenda:

THAT first reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate.

Resolution: RCM-029-23

Moved by: Councillor Oldham

THAT second reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate.

Unanimously Carried

11. BUSINESS ITEMS

11.1 2022 Operating Carry Forward Requests

Anthony Lemphers, Chief Financial Officer, presented on the 2022 Operating Carry Forward Requests.

Council thanked Anthony Lemphers for the presentation.

Resolution: RCM-030-23

Moved by: Councillor MacDonald

THAT the 2022 operating carry forward requests be approved, as detailed in the attached schedules.

Unanimously Carried

Resolution: RCM-031-23

Moved by: Councillor Gillett

THAT the 2023 operating budget be amended by the approved operating carry forward requests, as follows:

- 2023 Operating Expenses of \$832,000
- 2023 Transfer from Reserves of \$832,000

Unanimously Carried

12. COUNCILLOR REPORTS

There were no Councillor Reports on the agenda.

13. INFORMATION ITEMS

13.1 Various Boards and Committee Meeting Minutes and Reports - March 13, 2023

The minutes from the Spruce Grove Public Library, Meridian Housing Foundation, Community Road Safety Advisory Committee and the Youth Advisory Committee were provided to Council for review.

14. NOTICES OF MOTION

There were no Notices of Motion provided.

15. CLOSED SESSION

Resolution: RCM-032-23

Moved by: Councillor Stevenson

THAT Council go into Closed Session at 6:29 p.m. under the following sections of the *Freedom of Information and Protection of Privacy Act*:

Item 15.1 Public Member Appointments - 2023 Council Remuneration Review Advisory Committee

Section 17; Disclosure harmful to personal privacy

Unanimously Carried

15.1 Public Member Appointments - 2023 Council Remuneration Review Advisory Committee

The following persons were also in Closed Session to provide information or administrative support for item 15.1 - Public Member Appointments - 2023 Council Remuneration Review Advisory Committee:

Dean Screpnik, Wendy Boje, and Lindsay O'Mara

15.2 Return to Open Session - March 13, 2023

Resolution: RCM-033-23

Moved by: Councillor Stevenson

THAT Council return to Open Session at 7:30 p.m.

Unanimously Carried

16. BUSINESS ARISING FROM CLOSED SESSION

16.1 Public Member Appointments - 2023 Council Remuneration Review Advisory Committee

Lindsay O'Mara, City Clerk, presented on the Public Member Appointments - 2023 Council Remuneration Review Advisory Board.

Council thanked Lindsay O'Mara for the presentation.

Resolution: RCM-034-23

Moved by: Councillor Stevenson

THAT the following individuals be appointed as members of the 2023 Council Remuneration Review Advisory Committee for a term commencing March 14, 2023, and concluding upon presentation of the 2023 Council Remuneration Review Advisory Committee Final Report to Council:

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- David Jjian
- Kathy Bauder
- Ian Doige
- Gayle Morozoff
- Sarah Parks

Unanimously Carried

Resolution: RCM-035-23

Moved by: Councillor Carter

THAT within the mandate set out under C-1223-22 - Council Remuneration Review Advisory Committee Bylaw, the 2023 Council Remuneration Review Advisory Committee review and provide recommendations on the following:

1. Mayor and Councillor salary, honorariums, benefits, allowances, and other provisions such as technology, travel, and subsistence;
2. Honorariums for Council members and Public Members for internal boards and committees; and
3. Remuneration and benefits provided under the C-1072-19 - Parental Leave for Councillors Bylaw.

Unanimously Carried

17. **ADJOURNMENT**

Resolution: RCM-036-23

Moved by: Councillor Oldham

THAT the Regular Meeting adjourn at 7:42 p.m.

Unanimously Carried

Jeff Acker, Mayor

Karie Nothof, Recording Secretary

Date Signed