



REQUEST FOR DECISION

MEETING DATE: March 27, 2023

TITLE: Bylaw C-1250-23 - Development Fees and Fines Bylaw
Amendment - Mobile Vending - First Reading

DIVISION: Planning & Infrastructure

SUMMARY:

Bylaw C-1250-23 is part of the revised mobile vending strategy for the City and is being brought forward for Council's consideration. This bylaw amends various Schedules of Bylaw C-1222-22. The purpose is to add fees for the Temporary Mobile Vending Business Licence types and Mobile Vending Permits to the Development Fees and Fines Bylaw. A penalty for non-compliance with conditions of a business licence is also being added.

PROPOSED MOTION:

THAT first reading be given to C-1250-23 Business Licence Bylaw Amendment - Mobile Vending.

BACKGROUND / ANALYSIS:

The City of Spruce Grove currently has approval processes for mobile vendors on private property, City parks, and within public roads. Administration was requested to find efficiencies in approval timelines to make it easier for mobile vendors to operate in Spruce Grove.

Planning and Development has worked with Enforcement Services and Recreation and Culture to evaluate regulatory and enforcement options regarding food trucks and other mobile vendors. Through evaluation of our existing bylaws and the practices in other municipalities a strategy has been developed to make approvals easier for mobile vendors and to address a variety of identified issues and concerns from both internal and external clients.

Amendments to Schedules H, I, and M have been prepared for the Development Fees and Fines Bylaw to introduce fees for:

- Temporary Business Licence for mobile vendors;
- Mobile Vending Permit (through the Traffic Bylaw); and
- Fines for Non-compliance with conditions of a Business Licence.

This bylaw works together with proposed C-1249-23 - Land Use Bylaw Amendment - Mobile Vending and C-1148-23 - Business Licence Bylaw Amendment - Mobile Vending to support the new mobile vending strategy.

OPTIONS / ALTERNATIVES:

This bylaw is being brought forward for consideration of first reading. Discussion and consideration of changes to the bylaw may be made at future readings.

CONSULTATION / ENGAGEMENT:

Planning and Development has worked with Enforcement Services and Recreation and Cultural Services to evaluate options regarding food trucks and other mobile vendors. Through review of existing bylaws and the practices in other municipalities a strategy has been drafted to address the following:

- Clarity regarding mobile vending regulations on private property;
- Enforceability - Enforcement needs to be able to enforce if needed;
- Approvals need to be prompt;
- Safety standards need to be satisfied;
- Procedure for mobile vending on park land;
- Procedure for mobile vending within road right-of-way; and
- Establishment of appropriate fees.

IMPLEMENTATION / COMMUNICATION:

The readings of proposed Bylaw C-1250-23 should be considered with the other bylaws associated with the mobile vending strategy (i.e., Bylaw C-1249-23 - Land Use Bylaw Text Amendment - Mobile Vending and Bylaw C-1248-23 Business Licence Bylaw Amendment - Mobile Vending).

Following the approval of all three bylaws associated with the mobile vending strategy, a communication guide will be posted to the City website that will outline the process for mobile vending approval and the regulations that apply.

IMPACTS:

This bylaw will introduce fees for mobile vending business licences and street vending permits, and fines for non-compliance with Business Licence conditions.

FINANCIAL IMPLICATIONS:

There are minimal financial implications from this decision. These vendors currently pay for a development permit. With this change, they will pay for a business licence. There are an estimated 20 of these permits a year.