



## REQUEST FOR DECISION

**MEETING DATE:** March 13, 2023

**TITLE:** C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate - First and Second Reading

**DIVISION:** Corporate Services

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### SUMMARY:

Proposed C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate will amend the Council Procedure Bylaw to change the name of the Committee of Council from “Committee of the Whole” to “Governance and Priorities Committee”. The amendment also includes clarifying amendments based on learnings since the implementation of the updated Council Procedure Bylaw on January 1, 2023.

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### PROPOSED MOTION:

THAT first reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate.

THAT second reading be given to C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate.

### BACKGROUND / ANALYSIS:

#### Committee Naming and Mandate Amendments

In an effort to provide greater focus and clarity to the purpose of the standing committee of Council, proposed C-1252-23 - Council Procedure Bylaw Amendment - Committee Naming and Mandate amends the Council Procedure Bylaw to change the name of the committee from “Committee of Whole” to “Governance and Priorities Committee”. Under section 30 of the bylaw, the mandate of the Committee has also been amended to reflect that agenda items

pertaining to governance, Council priorities and policy matters will be the focus of the Committee. Furthermore, greater clarity was added regarding the types of motions permitted during Governance and Priorities Committee meetings. Specifically, the Committee may:

- refer or direct Administration or a Council Committee to review and research on item for furtherance to Council for decision; or
- make recommendations to Council on any matters brought before the Committee.

#### Other Clarifying/Technical Amendments

The substantially updated Council Procedure Bylaw came into effect on January 1, 2023. Since the implementation of the bylaw, procedural issues have arisen that are not addressed in the bylaw. Further to amending the name and mandate of the Committee of Council, the amendments also include:

- Section 5.3 - With respect to a situation where the Mayor and Deputy Mayor are not available to chair a meeting, the incorrect “section 5.1” was referenced. The section has been corrected to “section 5.2”.
- Section 12.5.1 - A section has been added to make clear that a delegation cannot speak during the Public Input Session on the same meeting and same topic that they presented on during their delegation appointment.
- Sections 20.2 and 20.3.1 - Section 20.2 was amended and section 20.3.1 was added to make clear that a defeated bylaw may only be brought forward for reconsideration by Notice of Motion if six months or more have passed since the defeat of the bylaw or if less than six months have passed, with the approval of the majority of Council. The Council Procedure Bylaw already accounted for this situation, however the wording was unclear and did not clearly indicate it applied to motions *and* bylaws, which are approved through three separate motions known as readings.

#### **OPTIONS / ALTERNATIVES:**

Council may choose to provide feedback and direction on further amendments to the proposed bylaw, which would be brought forward for consideration at third reading or Council may choose to defeat the bylaw at second reading.

#### **CONSULTATION / ENGAGEMENT:**

n/a

**IMPLEMENTATION / COMMUNICATION:**

The amendments will be consolidated into C-1204-2 - Council Procedure Bylaw and the consolidated bylaw published to the website. All references to "Committee of the Whole" on the website and internally will be changed to "Governance and Priorities Committee". Any external and internal references to the mandate of the Committee will also be updated. There will also be general communications to the public on the name change and the role of Governance and Priorities Committee.

**IMPACTS:**

The Committee of Council name will more clearly reflect the Committee's mandate.

**FINANCIAL IMPLICATIONS:**

n/a