

DRAFT



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**February 6, 2023, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present:      Cara Danielle Nicholls, Chair  
                                 Rowan Johnson, Vice Chair  
                                 Addysen Pura  
                                 Callie Chandler  
                                 Dylan Yee  
                                 Havana Sinclair  
                                 Jasmeet Pujji  
                                 Joaquin Tabulog  
                                 Sierra Manning  
                                 Councillor Carter  
                                 Councillor Oldham

Members Absent:      Emily Smart

Also in Attendance:    Justin Draper, Administrative Liaison  
                                 Emily Strach, Manager Corporate Planning  
                                 Jacci Hager, Legislative Advisor  
                                 Karie Nothof, Recording Secretary

**1. CALL TO ORDER**

Chair Cara Nicholls called the meeting to order at 4:03 p.m. and acknowledged that Youth Advisory Committee meets on the traditional land of Treaty 6 territory.

**1.1 Ice Breaker 2.0**

Justin Draper, Administrative Liaison, led the ice breaker activity.

**2. AGENDA**

**2.1 Adoption of the Agenda - Youth Advisory Committee - February 6, 2023**

**Resolution:** YAC-004-23

**Moved by:** Rowan Johnson

THAT the agenda be adopted, as presented.

**Unanimously Carried**

**3. MINUTES**

Justin Draper provided an explanation about the Minutes.

Jasmeet Pujji and Sierra Manning joined the meeting at 4:08 p.m.

**3.1 Minutes - Youth Advisory Committee Organizational Meeting - January 30, 2023**

**Resolution:** YAC-005-23

**Moved by:** Havana Sinclair

THAT the January 30, 2023 Youth Advisory Organizational Meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

Justin Draper provided an explanation about Delegations.

There were no Delegations on the agenda.

5. **ADMINISTRATIVE UPDATES**

Justin Draper provided an explanation about Administrative Updates.

5.1 **Round Table and Questions From Last Meeting - February 6, 2023**

The Youth Advisory Committee members provided no questions for follow up discussion regarding the last meeting.

6. **BUSINESS ITEMS**

6.1 **2023 Youth Advisory Committee Meeting Schedule**

Justin Draper provided an overview of the 2023 Youth Advisory Committee Meeting Schedule.

**Resolution:** YAC-006-23

**Moved by: Rowan Johnson**

THAT the 2023 Youth Advisory Committee Meeting Schedule be approved with meetings on the first Thursday of the month from 4 p.m. to 6 p.m.

**Unanimously Carried**

6.2 **Priorities of Youth Advisory Committee - February 6, 2023**

Justin Draper led an exercise to assist the Youth Advisory Committee in establishing priorities.

Addysen Pura left the meeting at 4:55 p.m.

Chair Cara Nicholls called a recess at 4:59 p.m.

Chair Cara Nicholls reconvened the meeting at 5:08 p.m.

**Resolution:** YAC-007-23

**Moved by: Havana Sinclair**

THAT the Administrative Liaison develop a Youth Advisory Committee Workplan based on priorities identified by the Youth Advisory Committee at the February 6, 2023 meeting.

**Unanimously Carried**

6.3 2022-2025 City of Spruce Grove Strategic Plan

Emily Strach, Manager, Corporate Planning, provided an overview of the 2022-2025 City of Spruce Grove Strategic Plan.

Chair Cara Nicholls thanked Emily for the overview.

6.4 2023 Youth Advisory Committee Priorities Connection to Council Strategic Plan

Emily Strach and Justin Draper led an exercise to assist the Youth Advisory Committee with connecting their priorities to the 2022-2025 City of Spruce Grove Strategic Plan.

Justin Draper assigned the Youth Advisory Committee members with a task to be submitted by email that supports the creation of the Youth Advisory Committee work plan.

Chair Cara Nicholls thanked Emily and Justin.

7. INFORMATION ITEMS

There were no Information Items on the agenda.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - February 6, 2023

**Resolution:** YAC-008-23

**Moved by:** Rowan Johnson

THAT the Youth Advisory Committee Meeting adjourn at 6 p.m.

**Unanimously Carried**

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Cara Nicholls, Chair

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Karie Nothof, Recording Secretary

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Date Signed