



REQUEST FOR DECISION

MEETING DATE: September 12, 2022

TITLE: Council Delegation - Spruce Grove Public Library Board - 2023 Budget Presentation

DIVISION: Community & Protective Services

SUMMARY:

The Spruce Grove Public Library Board comes before Council annually to provide an update of their activities and discuss their budget request.

PROPOSED MOTION:

A motion is not required.

BACKGROUND/ANALYSIS:

Wing Witharana, Board Trustee and Leanne Myggland-Carter, Library Director of the Spruce Grove Public Library Board, are in attendance to keep Council informed of the activities of library services within the City of Spruce Grove, and to present the Library's 2023 Budget request from Council. The purpose of the presentation is to ensure the sustainability and sufficiency of the library service in Spruce Grove as directed by the community in the Board's strategic planning process.

The City of Spruce Grove Library Board is recognized as a Management Board under Bylaw No. 327 of the City of Spruce Grove and is governed by the Alberta *Libraries Act*. The City of Spruce Grove Library Board consists of no more than 10 members, two of which are members of Council. The Board currently operates with eight members of the public and two City Councillors.

Library Budget Process

The following is the Library Board's current budget process as outlined in the Memorandum of Understanding between the City of Spruce Grove and the Spruce Grove Public Library Board, dated September 27, 2018:

6.1 Budget Process

The Board and administration of the Library prepare the library's annual budget in accordance with the *Libraries Act* and in accordance with dates established by Council to facilitate Council's budget deliberations.

As per the *Libraries Act*, the Board annually requests from Council a grant for the purposes of supplying library services, resources, and programs to the community. Direct payments are generally excluded from those which the annual municipal operating grant is intended to cover.

The Board determines the amount of the municipal operating grant request according to the Library's strategic planning process.

The Board meets with Council to present the Library's operating and capital budget requests as well as updates to its Plan of Service, at a time agreed upon by the Board and Council, with the format of presentation determined by the Board.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

The Library's request for increased funding will be considered as a part of the City's Corporate Plan deliberations.

For context, the City's base-level funding for the Library in 2022 was \$979,937.

The Library's base-level funding request from the City for 2023 is \$1,068,131, representing a 9% increase over 2022.

The long-term plan/request for:

- **2024** is an additional 6.5% on the 2023 requested base-level funding; and is projected to total \$1,137,263
- **2025** is an additional 3.4% on the 2024 requested base-level funding; and is projected to total \$1,176,347